

A M E R I F L E X

Dependent Day Care Reimbursement Account Claim Form

[Click here for Dependent Day Care Reimbursement Account Plan Rules](#)

I have read the [Dependent Day Care Reimbursement Account plan rules](#) and I certify that the expenses itemized below and claimed by me for reimbursement qualify under the plan rules. I also understand that expenses claimed for reimbursement may not be claimed as deductions on individual income tax returns.

Instructions: You will make your dependent day care payments directly to the provider. Secure a signed receipt for each payment made. You must attach your receipt to a completed and signed Request for Reimbursement Form. Receipts must include the period of time for which dependent care has been provided. Reimbursement will be made directly to you and may not be assigned to a third party. Funds remaining in the Dependent Care Reimbursement Account at the end of the plan year shall be forfeited. Last day to file a claim for expenses incurred in the plan year with AmeriFlex is the last work day of March immediately following the plan year.

I. DEPENDENT DATA

| Period of Dependent Day Care | Name of Dependent | Relationship of Dependent | Date of Birth | Cost of Care |
|---------------------------------|-------------------|------------------------------|---------------|--------------|
|---------------------------------|-------------------|------------------------------|---------------|--------------|

II. PROVIDER DATA

I have attached the applicable paid receipts signed by the dependent day care service provider in accordance with the plan rules. The attached receipt includes the period of time for which dependent day care has been provided. Listed below are the name, address, Social Security Number or Tax I. D. Number of the dependent day care provider as requested by IRS rules effective January 1, 1989.

| Name of Provider | Provider's Soc Sec# or FDIC# | Provider's Street Address |
|------------------|------------------------------|---------------------------|
|------------------|------------------------------|---------------------------|

III. MEMBER DATA

Coverage under a dependent day care reimbursement account is available only to the extent that the dependent day care salary reduction has been collected and credited to an employee's account. In addition, reimbursement will only be made for day care service previously provided.

| Employee Signature | SSN | Date |
|--------------------|-----|------|
|--------------------|-----|------|

