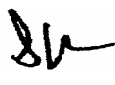


**MIAMI-DADE COMMUNITY COLLEGE
INSTITUTIONAL RESEARCH
DISTRICT ADMINISTRATION - BONNIE McCABE HALL**

June 13, 2002

MEMORANDUM

TO: Advisement Directors
Selected Advisement Distribution
School Directors
Chairpersons
Testing Directors
Registrars
Academic Deans
Student Deans

FROM: Silvio Rodriguez 

SUBJECT: **Changes to the Placement Criteria Document for 2002-2003**

The Placement Criteria Document for 2002-2003 is now available for your usage on the Institutional Research and Testing website at <http://www.mdc.edu/ir>. In the section titled Placement Testing Information click on Placement Criteria, then click on 2002-2003 Placement Criteria Document. Through this memorandum, I would like to alert you to the important changes that were made in the document for the 2002-2003 academic year that are effective July 1, 2002. Please share this information and the selected "Points to Remember" included below with your faculty and staff.

1. Students with foreign degrees are not exempt from testing unless the foreign institution is "accredited and the official language of instruction is English" (pages 2, 4, 5). Please note that the Records Office and the Transcript Evaluations Office must properly process the transcript so that the Degree Audit, the Maintain Student Placement Demographics (SR TS SP SD), and the Maintain Student TABE Exemption (SR TS SP TE) screens correctly display the exemption-by-degree information.
2. Students scoring 100 or higher on the Reading and English subtests of the CPT "may be" eligible for the Honors program (page 3). Please contact your campus Honors Director for specific program admission requirements and, as usual, refer eligible students to their office.
3. Completion of a prescribed remediation program "is suggested prior to retesting" on the TABE with a minimum 30-day period after initial testing or retests (page 4). Please continue to refer students who need remediation to the appropriate academic support lab on your campus prior to the student retaking the TABE.

POINTS TO REMEMBER

1. ALL first-time-in-college students who designate themselves as DEGREE-SEEKING are required to test and may not register for any credit courses until they have scores on file. This includes degree-seeking students who have less than 12 credits and are not registering for English and/or mathematics. Students needing an override from this requirement need to be referred to an Advisement or Testing Director, or a Registrar. Please note that ACT and SAT scores must be at the passing level in order to be considered on file.

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2. ALL degree-seeking students who took a placement examination more than two years ago and whose scores were used for placement, but who have not yet passed the course(s) into which they were placed or higher-level course(s) in the same subject matter, are required to test. Please note that this includes students whose next college preparatory course is at the highest level, but their scores are more than two years old.
3. ALL degree-seeking students who present a "college ready" high school diploma from a Florida public school are exempt from basic skills testing for two years following award of diploma. Please note that these students need to be referred to take the College-Level Mathematics (CLM) subtest of the CPT for placement into college-level mathematics courses (page 3).
4. Students presenting ACT mathematics scores of 21 or higher, or SAT-1 mathematics scores of 500 or higher are not required to take the CLM subtest of the CPT for placement into college-level mathematics courses (page 2). These students will be placed into MAC 1105 or may be referred to a Mathematics Department advisor for placement into other advanced mathematics courses.
5. Students presenting passing ACT or SAT-1 mathematics scores, but below the aforementioned scores, will continue to be placed into MAT 1033. These students may be referred to take the CLM, which will determine placement into mathematics courses higher than MAT 1033. Only the Mathematics Department advisors should override this requirement.
6. Students who place into college preparatory reading are required to complete their College Preparatory reading course(s) before enrolling in ENC 1101. Please note that college preparatory students who receive an "A" or a "B" in ENC 1101 or a "C or higher" in ENC 1101 and ENC 1102 have satisfied the college preparatory reading requirement. This status is reflected on the Degree Audit and the Maintain Student Placement Demographics screen as follows: Placement Area for Reading "Met through credit course."

Finally, please ensure that all testing information communicated to students from your respective areas reflect the changes that are effective July 1, 2002. For additional Placement Testing Information and for downloading copies of the Placement Document, please visit the Institutional Research and Testing website at <http://www.mdc.edu/ir> or contact your campus Testing Director. **In addition, if your area maintains a website, please include appropriate links for testing information from your site to the college-wide testing website.** If you have any questions about the Placement Criteria please contact me at 7-7492 or e-mail at silvio.rodriquez@mdc.edu.

Thank you in advance for your attention to this matter.

SR/rmz

c: Karen Hays
Cathy Morris
Joanne Bashford