Step-by-Step Instructions for taking the Computer Skills Assessment (CSP)

Starting and Answering Test Questions

1. Once the MDC Test Center Administrator has activated your test, you will then be asked to take the **CSP (Computer Skills Placement) Assessment** Test or the **Sample Test** Practice Exam. Select a link to begin.
   Note: The practice version on the internet will only display the Sample Test link.

2. Review the **Test Information** and **Test Properties** while you wait for the test to load (this will take approximately 60 seconds). Once you see that the blue bar at the bottom has reached 100%, click onto the **Start** button to begin the test.
3. You may be prompted to 'Run' or 'Accept' a Security Certificate. In order to begin the test, you must select 'Run', 'Yes' or 'Accept'. Note: If the option exists, you should select 'Always trust content from the publisher'.

At the Completion of Test-All Questions Have Been Answered

4. If all test questions have been answered this dialog box is displayed. Click on the OK button.

5. A result page is displayed.
At the Completion of Test-All Questions Have NOT Been Answered

6. If all questions have not been answered, or if you have clicked on the End test button this dialog box is displayed. Click on the Show result page button or Return to test to answer any questions that have not been answered. You will continue to be asked this question until you either answer all questions, or choose to Show result page.

7. Once you choose Show result page, you will see a results page as shown in Number 5 above.

8. Click on the Print button at the top of the result page and contact the MDC Test Center Administrator.