

**SUPPORT STAFF COUNCIL
MDC- MEDICAL CENTER CAMPUS**

MINUTES

July 21, 2005, Time 10:00 a.m., Room 2304

Presiding Officer: Lester West

Attendance: Darlene Berger, Louise Cooper, Jacqueline Hernandez, Frankie Johnson, Giannina Longmire, Iris Lopez, Susan Smith, and Lester West

Absent: John Anderson (vacation), Marsha Brown, James Evans (vacation), and Maria Simon

Call to Order: by President, Lester West at 10:10 a.m.

I. MLK-Project

Frankie Johnson, Jackie Hernandez, Lester West and Ginny Longmire volunteered to work on the committee. Council decided Allapattah Elementary School, should be our school supplies recipient this year. Meeting to be scheduled during September to begin project.

II. By Law Review:

All members were asked to review constitution by law for any changes the council felt necessary. There is a procedure to make changes if council determines them as needed; this item will be on the next meeting agenda for discussion. All members are urged to read and know the by laws.

III. Fund Raising:

Suggestions made to re-evaluate our fund-raising projects. Council to discuss sponsoring different types of high value fund raisers or seeking sponsorship for book scholarships.

Treasurer's Report:

Group reviewed current spreadsheet of council's fund balances.
Present to group by Lester West in Marsha Brown's absences.

Campus President's Meeting:

Administrative appointment:

- a. Dr. Kah advised Lester West to c.c. all Support Staff Council member's immediate supervisors on Council Correspondence regarding meetings and other activities requiring attendance.

- b. L. West shared with the group status report from Dr. Kah on finding a replacement for the Campus Administrative vacancies.

IV. Election of SSC Officers:

Elections of Support Staff Council Officers are as follows:

- a. President – Lester West
- b. Vice President – Darlene Berger
- c. Secretary – Louise Cooper
- d. Parliamentarian – Frankie Johnson
- e. Ex-Officio – James Evans

V. Future Council Meeting Schedule:

- a. Frankie Johnson agreed to research and produces a meeting schedule for all future Support Staff Council Meeting. Ms. Johnson completed the schedule and room arrangements for meetings. Schedules have been disseminated to all SSC Members.

**Louise Cooper
SSC - Secretary**