

GUIDELINES FOR ACADEMIC AMNESTY

Academic amnesty is a process in a student may request that credits ten years of age or older be removed from credit totals and cumulative grade point average calculations.

- This is one-time privilege based upon credits that are ten years of age or older at the time of request.
- Subsequent requests for courses that later become ten years older will not be accepted.
- Students may not request specific courses be removed; it must be the entire record prior to a given date that is ten years or older.
- Acceptance of this request is final and irrevocable. Course credit removed from credit totals may not be reinstated.
- Credits used to satisfy graduation requirements for a previously awarded degree may not be removed. Therefore, those terms may not be included in the amnesty request.
- CLAST exemption(s) will be removed if courses used to grant the exemption are included in this Academic Amnesty Request.
- A revised transcript will be sent to student indicating changes made through academic amnesty.

Transfer credit from U.S. institutions that have already been posted to the MDC transcript may be removed from credit totals in the same manner as described above.

If transfer credit from U.S. institutions ten years of age or older have not been evaluated and posted to the MDC transcript, the student has the opinion whether or not to evaluate each transcript on a school by school basis. Requests concerning partial credit will not be considered.

IT IS IMPORTANT TO REMEMBER THAT ACCEPTANCE OF THIS REQUEST IS FINAL AND IRREVOCABLE. CREDIT REMOVED FROM CREDIT TOTALS MAY NOT BE REINSTED.

The guidelines for Academic Amnesty as outlined above have been explained to me and I understand I cannot later ask to have this credit reinstated.

Student's Signature

Date

Advisor's Signature

Date

