MIAMI-DADE COMMUNITY COLLEGE, NORTH CAMPUS
SCHOOL OF COMMUNITY EDUCATION
LICENSE & CERTIFICATE PROGRAMS

ACCREDITED RESIDENTIAL APPRAISER (ARA) / GENERAL APPRAISER (AGA) DESIGNATION PROGRAM

PROGRAM DESCRIPTION: The Real Estate Designation Program (Program) will consist of two separate and distinct appraisal designations. Each can be earned independently of the other. One designation will be structured for Residential Appraisers and the other for General Appraisers (Commercial and Residential). To attain each designation, the student will be required to complete a group of core courses as well as elective courses. These designations are not "permanent." They have initial two-year life spans with subsequent validity dependent upon the fulfillment of continuing-education requirements. As a result, the designations are not considered "degrees" or "certificates."

OBJECTIVES AND INTENDED OUTCOME: 1) To provide students with the principles, concepts, theories, and methodology of real estate appraising so that they will be able to function independently at their experiential and legally-permitted occupational level. 2) To provide "hands-on" training which is critical for immediate employment.

TARGET POPULATION: Individuals entering the real estate appraisal field, real estate appraisers who are upwardly mobile, real estate agents and real estate auctioneers desiring to expand their field of knowledge and professional credentials, property inspectors wanting to add an additional professional skill to service their clients, government real estate specialists in need of appraisal knowledge to enhance their career goals.

DESIGNATION REQUIREMENTS: Any changes in the Program's contents or requirements, or the continuation of the Program, shall be at the sole discretion of Miami-Dade Community College (MDCC), North Campus, License and Certificate Programs.

1. All courses and examinations must be taken and successfully completed with the License & Certificate Programs.
2. Successful completion of a comprehensive final examination with a grade of 75% or higher.
3. Hold one of the following State of Florida licenses (current and active):
   - For the Accredited Residential Appraiser (ARA) designation: Real Estate Salesperson, Real Estate Broker, Certified Residential Appraiser, or Certified General Appraiser;
   - For the Accredited General Appraiser (AGA) designation: Real Estate Salesperson, Real Estate Broker, or Certified General Appraiser; and
4. Apply for the designation(s) in the prescribed manner. (Applicants must receive approval before using the designations or their titles.)
ACCREDITED RESIDENTIAL APPRAISER
COURSE REQUIREMENTS: All four core courses plus two electives.
Licensed Residential Appraisal (AB-I).................................Core
Certified Residential Appraisal, Part 1 (AB-II)......................Core
Certified Residential Appraisal, Part 2 (AB-IIb)......................Core
Computer Applications for Residential Appraising...............Core
Introduction to Home Inspections......................................Elective
Word Processing (MS Word Level 1 and Level 2)....................Elective
Business Writing............................................................Elective

ACCREDITED GENERAL APPRAISER (Commercial and Residential)
COURSE REQUIREMENTS: All six core courses plus two electives.
Licensed Residential Appraisal (AB-I).................................Core
Certified Residential Appraisal, Part 1 (AB-II)......................Core
Certified Residential Appraisal, Part 2 (AB-IIb)......................Core
Certified General Appraisal (ABIII)..................................Core
Computer Applications for Residential Appraising...............Core
Computer spreadsheet program (Lotus 1-2-3 or Excel)............Core
Introduction to Home Inspections......................................Elective
Word Processing (MS Word Level 1 and Level 2)....................Elective
Business Writing............................................................Elective

ATTENDANCE: State of Florida pre- and post-licensing appraisal-course attendance requirements apply to all State of Florida licensure-approved courses.

FINAL COMPREHENSIVE EXAMINATION: Successful completion of a final comprehensive examination with a passing grade of 75% or higher will be required for both the Accredited Residential Appraiser (ARA) and the Accredited General Appraiser (AGA) designations. Questions will be taken only from those courses that the student will be using as the basis for fulfilling the designation's course requirements (both core and elective).

RIGHTS AND OBLIGATIONS
The determination of form and content of all material matters regarding the program shall be the exclusive prerogative of MDCC. MDCC reserves the rights to create, modify, or eliminate, with or without cause, the Program in its entirety or any portion thereof. This may include, but not limited to, Program content, course offerings or content, availability of courses, prevailing fees (including a comprehensive examination fee), and designations (including titles) and their requirements. MDCC reserves all rights to the Program and is deemed the sole arbiter with regard to Program issues and disputes.

The title and term: Accredited Residential Appraiser (ARA) and Accredited General Appraiser (AGA) are hereby termed “designation” and is considered the sole and
exclusive property of MDCC. MDCC is the sole and exclusive provider and maintainer of the designation.

This title and term, or reference to entitlement to use it may not be used or made by any person(s) or entity, with or without reference to MDCC without the prior written permission of MDCC.

Any person holding this designation may make reference to it only if and while it is “valid.” That is, while it is in a current two-year period in which the holder has earned and maintains the proper and acceptable educational requirements as determined by MDCC and meets all other (re)certification requirements. (Including making application in the prescribed manner and receiving approval.)

This designation is available only to qualified individual persons. They may not be earned, used, claimed, represented, attributed to, or identified with any group, organization, or business or non-business entity.

Any person holding MDCC’s designation may not transfer, share, give, sell, or identify it with any other person or with any entity, even if the designee owns such entity.

MDCC does not sanction, approve, review, modify, or judge the business or professional practices or professional work product of any individual holding its designation(s). No responsibility is claimed or implied for the business or professional activities or work product of any individual holding its designation(s). This equally applies to any entity that such individual may own, be employed by, have an independent-contractor relationship with, or associate with on a non-paid basis.

Any person earning or attempting to earn this designation is considered to understand and accept these terms.
The program provides equal opportunity to all persons.

**NOTE: IT IS THE STUDENTS’ RESPONSIBILITY TO PROVIDE THE NECESSARY DOCUMENTATION SUPPORTING SUCCESSFUL COMPLETION OF THE PROGRAM IN ORDER TO GET THEIR DESIGNATION.**