

## MID-TERM PROGRESS REPORT

As a TRIO student you are requested to give an update of your standards of academic progress. A progress report from instructors will help to determine your additional needs.

Instructors: Please fill out this form and indicate any difficulties the student may be experiencing. If you have any questions, please contact the TRIO department at the telephone numbers below.

**Student Name:** \_\_\_\_\_ **Term:** \_\_\_\_\_

**Student Number:** \_\_\_\_\_ **Date:** \_\_\_\_\_

COURSE	INSTRUCTOR	PRESENT GRADE	AREAS OF CONCERN	INSTRUCTOR'S SIGNATURE & DATE

Please use the numbers listed below:

- |   |                              |   |                         |
|---|------------------------------|---|-------------------------|
| 1 | Low test & quiz scores       | 5 | Poor study habits       |
| 2 | Excessive absences/tardiness | 6 | Other (explain)         |
| 3 | Incomplete assignments       | 7 | None at this time       |
| 4 | Lack of class participation  | 8 | See additional comments |

Additional Comments:

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Submit To:  
Linda Lara or Carlton Daley  
TRIO SSS, North Campus, Room 1120  
Office: (305) 237-1333 or (305) 237-1173  
E-mail: [TRIO\\_NorthCampus@mdc.edu](mailto:TRIO_NorthCampus@mdc.edu)

Office Use Only

**Intervention Recommended:**

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