

Miami Dade College Strategic Plan 2004 – 2010

Theme 1: Access to the College

Summary of Work 2004-2005

What we have done:

Reviewed current initiatives and projects that address strategic goals in the Access to the College theme.

Identified areas that need to be addressed and developed action plan. Following are highlights of actions taken to date:

- Developed agendas for training, including workshops on MDC policies and procedures, conflict management, customer service, and more, for each of the groups that provide service to students.
- Proposed strategies for implementation, accountability, and career advancement to ensure that employees attend and make use of training.
- Designed and began implementation of advisement training sessions, including FACT.org workshop, for advisors, SLS instructors, faculty advisors and student services personnel.
- Completed web enhancements including the e-signature and admission application revisions.
- Began using FACTS.org to facilitate transfer student admissions.
- Matched occupational programs with Region 23 targeted occupation list for South Florida Workforce.
- Reviewed institutional research related to adult learners (26+ years old) and conducted Institutional Self Assessment Survey for Adult Learners (sponsored by CAEL)
- Enhanced transfer orientations.
- Revised list of existing registration holds and edits.

Future steps:

- Complete work on “Web Advisor”
- Finalize long term academic plan form for students.
- Finalize handbook for prospective occupational students.
- Develop faculty advisement workshop series.
- Further develop student relations management tool to communicate with students.
- Evaluate the college staffing formula
- Develop a dual enrollment orientation