Strategic Plan Coordinating Committee Meeting
February 16, 2004, 2:00 P.M.

Minutes

Present: Joanne Bashford  Joe Okungbowa
         John Greb  Madeline Pumariega
         E.H. Levering  Alexandra Rodriguez
         Ted Levitt  Brian Stokes
         Cathy Morris

Not Present: Brian Avila  Karen Hays
            Mike Boulos  Nora Hernandez-Hendrix
            Gina Cortes-Suarez  Greg Sharp
            Rene Garcia

1. The committee approved the 1/26/04 minutes.

2. Goals selected through the Delphi process and initial objectives written for Theme 5 at the 1/26/04 meeting were reviewed briefly.

3. The committee spent the majority of the meeting reviewing SWOT analysis results for each of the selected goals one by one and drafting objectives for each goal. Joanne and Ted will refine language of the goals and objectives and share with committee members for feedback.

4. The process of assigning responsibility for implementation was discussed at length. It was agreed that specific Campus Presidents, Provosts, or Vice Provosts would be asked to assume responsibility or ‘champion’ a theme area. It is expected that these individuals will create teams composed of employees with the expertise and background to devise and implement strategies. Strategic Plan Coordinating Committee members will serve as support or liaison for the implementation groups. Joanne will discuss with the designated Campus Presidents, Provost, and Vice-Provosts individually.

5. Committee members will be contacted to schedule the next meeting.

The meeting adjourned at 4:30.