

# MANUAL OF POLICY

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**POLICY NUMBER:** I-4B

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**POLICY TITLE:** Signature Authority


**LEGAL AUTHORITY:** FLORIDA STATUTE 1001.64  
STATE BOARD OF EDUCATION RULE 6A-14.0261

**DATE OF LAST REVIEW:** 9/29/2005, 6/19/2007, 7/21/2009 and 7/19/2011

**DATE OF BOARD ACTION:** 9/29/1988, 9/21/1999 and 9/29/2005

The District Board of Trustees authorizes the College President to designate individuals authorized to execute documentation on behalf of the College's educational and functional areas.

The signature authority so designated will be outlined in the Odyssey signature authority procedures established by the Business Affairs Department.

	
7/19/2011	
<b>CHAIRMAN</b>	<b>DATE</b>