

# MANUAL OF POLICY

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**POLICY NUMBER:** I-6A

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**POLICY TITLE:** Facsimile Signatures

**LEGAL AUTHORITY:** FLORIDA STATUTES 116.34

**DATE OF LAST REVIEW:** 6/21/2005, 6/19/2007, 7/21/2009 and 7/19/2011

**DATE OF BOARD ACTION:** 3/9/1977

The College administration is authorized to use a facsimile signature in lieu of a manual signature for the Chairperson of the District Board of Trustees and for the College President on contracts with personnel.

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|--|-------------|
|  | 7/19/11     |
| <b>CHAIRMAN</b>  | <b>DATE</b> |