

# MANUAL OF POLICY

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**POLICY NUMBER:** II-17A **PAGE 1 of 1**

**POLICY TITLE:** Criminal Background Check and Fingerprinting

**LEGAL AUTHORITY:** SECTION 1012.32, FLORIDA STATUTES; SECTION 1001.64, FLORIDA STATUTES

**DATE OF LAST REVIEW:** 4/12/2005, 6/19/2007, 7/21/2009 and 7/19/2011


**DATE OF BOARD ACTION:** 4/12/2005, 6/19/2007, 7/21/2009 and 7/19/2011

This policy is adopted to ensure the College provides a safe environment for our students, employees, and visitors.

The College will conduct criminal background checks on all applicants recommended for employment, volunteers, and interns and on current employees who have direct contact with school age children (kindergarten through 12 grade) as required by Florida law, and those who are required to submit to background checks in order to work with Miami Dade College students in specified facilities (health care, police, etc.)

Any person who is required to undergo such a security background investigation and who refuses to submit fingerprints shall be disqualified for employment in such position; if employed, shall be dismissed; or if volunteering will not be allowed.

See College Procedure 2125: Criminal Background Checks and Fingerprinting.

	7/19/11
<b>CHAIRMAN</b>	<b>DATE</b>