

# MANUAL OF POLICY

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**POLICY NUMBER:** II-19A **PAGE** 1 of 1

**POLICY TITLE:** All Full-Time Personnel: New Employee Orientation


**LEGAL AUTHORITY:** FLORIDA STATUTE 1001.64

**DATE OF LAST REVIEW:** 9/29/2005, 6/19/2007 and 7/21/2009

**DATE OF BOARD ACTION:** 10/19/1989, 7/19/2001 and 7/21/2009

All new full-time personnel, regardless of experience or previous association with the College, will participate in the next available formal orientation program and will be compensated for time in excess of the assigned work schedule.

See College Procedure 2102: New Employee Orientation

	7/21/09
<b>CHAIRMAN</b>	<b>DATE</b>