

MANUAL OF POLICY

POLICY NUMBER: II-28 **PAGE** 1 of 1

POLICY TITLE: All Personnel: Sick Leave

LEGAL AUTHORITY: FLORIDA STATUTES 1001.64 AND 1012.865

DATE OF LAST REVIEW: 9/29/2005, 6/19/2007, 7/21/2009, 7/19/2011, 7/16/2013, 7/11/2024 and 9/17/2024

DATE OF BOARD ACTION: 7/1/1968, 6/2/1971, 9/6/1972, 11/1/1972, 1/10/1973, 5/14/1975, 2/27/1980, 7/20/1981, 3/26/1985, 9/5/1985, 4/29/1988, 7/23/1991, 7/19/2001, 6/24/2003, 9/29/2005, 7/21/2009, 7/19/2011, 7/16/2013 and 9/17/2024


A full-time employee who is unable to report for duty at the College because of illness, or because of illness of father, mother, brother, sister, spouse, domestic partner or child, and consequently has to be absent from work, shall be granted leave of absence for sickness by the College President or designee. (See Family Medical Leave Act, "FMLA," at Policy II-30: All Personnel: Personal Leaves of Absence.)

A. A full-time employee who is unable to report for duty at the College because of death of father, mother, brother, sister, spouse/domestic partner, child, or member of the employee's own household shall be granted a leave of absence for sickness by the College President, or designee.

B. The College President is authorized to establish the following:

1. Voluntary Sick Leave Pool
2. Voluntary Leave Donation Program
3. Sick Leave Payment Program for Retiring Employees

See comparison Procedure 2501A: All Personnel: Leaves and Absences

	9/17/2024
CHAIRMAN	DATE