

# MANUAL OF POLICY

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**POLICY NUMBER:** II-54

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**POLICY TITLE:** All Personnel: Voluntary Salary Deductions

**LEGAL AUTHORITY:** FLORIDA STATUTE 1001.64  
STATE BOARD OF EDUCATION RULE 6A-14.0716

**DATE OF LAST REVIEW:** 9/29/2005, 6/19/2007, 7/21/2009, 7/19/2011, 7/16/2013, 7/11/2024  
and 9/17/2024

**DATE OF BOARD ACTION:** 10/16/1974, 9/5/1985, 9/21/1999, 9/29/2005, 7/21/2009, 7/16/2013 and  
9/17/2024

- A. The College administration will make payroll deductions for those employees who present written authorization, subject to applicable laws.
  
- B. All deductions under this Policy require the written authorization of the individual employee and may be spread over twenty-four (24) pay periods.

	9/17/2024
<b>CHAIRMAN</b>	<b>DATE</b>