

MANUAL OF POLICY

POLICY NUMBER: VI-30

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POLICY TITLE: Contractual Agreements with Individuals or Organizations for Professional and Technical Services


LEGAL AUTHORITY: FLORIDA STATUTES 287.012, 287.017, 1001.02, 1001.64, 1001.65 AND 1010.02
STATE BOARD OF EDUCATION RULE 6A-14.0734, FLORIDA ADMINISTRATIVE CODE

DATE OF LAST REVIEW: 9/29/2005, 6/19/2007, 7/21/2009 and 7/19/2011

DATE OF BOARD ACTION: 7/17/1978, 2/1/1982, 7/23/1991, 10/17/1991, 4/21/1998, 9/29/2005, 7/21/2000 and 7/19/2011

Contractual agreements between the College and agencies, vendors or private individuals outside of the College will be authorized either by the District Board of Trustees or the College President or their designees, in accordance with Florida Statutes, State Board of Education Rules, and regulations of the District Board of Trustees. Full- or part time employees of the College are not allowed to engage in contractual agreements with the College.

Contracts with individuals, or individuals represented by agencies, shall be entered into at the daily rate authorized under applicable College Policies and Procedures and shall be presented to the District Board of Trustees in accordance with procedures established by Business Affairs. Contractual agreements with an agency, organization or individual exceeding the amount as specified in Section 287.017, Florida Statutes, for Category Two, but not exceeding the amount as specified in Section 287.017, Florida Statutes, for Category Five shall be approved or rejected by the College President, College Provost, or designee. Contractual Agreements with an agency, organization, or individual exceeding the amount as specified in Section 287.017, Florida Statutes, for Category Five shall be approved or rejected by the District Board of Trustees prior to execution of the contract by the Administration.

	7/19/11
CHAIRMAN	DATE