

# MANUAL OF PROCEDURE

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**PROCEDURE NUMBER:** 4099

**PAGE** 1 of 1

**PROCEDURE TITLE:** Visits of Campus Recruiters

**STATUTORY REFERENCE:** FLORIDA STATUTE 1001.64

**BASED ON POLICY:** IV-3 Student Organizations

**EFFECTIVE DATE:** September 15, 1969

**LAST REVISION DATE:** January 13, 2004; October 14, 2024


**LAST REVIEW DATE:** March 12, 2024; October 14, 2024

## **I. PURPOSE**

To provide a procedure and assistance to recruiters visiting Miami Dade College campuses.

## **II. PROCEDURE**

- A. The Campus Student Life Office or designee will coordinate external recruiters who wish to visit the campus.
- B. Requests for approval of the proposed visit must be submitted to and may be approved by the Student Life Office or designee.
- C. Posters advertising the recruiter's visit may be posted in the designated areas on the campus. Tables, chairs and other equipment needed will be provided (subject to availability) by the Student Life Office.

	10/14/2024
<b>PRESIDENT</b>	<b>DATE</b>