



MIAMI DADE COLLEGE

RFQ 2017-RB-14

REQUEST FOR QUALIFICATIONS

FOR

PLUMBING AND RELATED SERVICES CONTRACTORS

OPENING DATE:

MAY 5, 2017

DELIVER PROPOSALS TO:
MDC KENDALL CAMPUS
PURCHASING DEPARTMENT
11011 SW 104 ST.
Room 9254
305-237-2409

TABLE OF CONTENTS

SECTION

➤ PURPOSE AND INTENT	1.1
➤ SCOPE OF WORK	1.2
➤ SMALL LOCAL BUSINESS ENTERPRISE	1.3
➤ BACKGROUND	2.0
➤ SCHEDULE OF EVENTS	3.0
➤ PREQUALIFICATION REQUIREMENTS	4.0
➤ PROPOSAL INSTRUCTIONS	5.0
➤ PROPOSAL CONDITIONS	6.0
➤ MANDATORY REQUIREMENTS	6.8
➤ EXPERIENCE AND PERSONNEL	7.0
➤ REFERENCES	8.0
➤ ADDITIONAL INFORMATION	9.0
➤ SMALL LOCAL BUSINESS ENTERPRISE POLICY	10.0
➤ QUESTIONNAIRE AND FORMS	11.0
➤ BID FORMS	12.0

1.0 PURPOSE AND INTENT

1.1 Purpose

The purpose of this Request for Qualifications (RFQ) is to prequalify and select qualified Plumbing Contractors to perform installations, maintenance and repairs work throughout all College Facilities. The services include;

- 1- Lift Station
- 2- Grease Trap
- 3- Septic Tank and Drain Field
- 4- Acid Neutralization Tank
- 5- Storm Drain and Sewer Drain (Exterior areas)
- 6- Domestic Pump (and electrical panels)
- 8- Back Flow
- 9- Plumbing Services (Installation, camera, snake, jetter and leak detection)
- 12- Irrigation and Wells
- 13- Pool and fountains
- 14- Utilities Location

Please direct questions regarding this selection to;

Ramon S. Bristol, CPPO, FCCM
Assistant Director of Purchasing
Facilities/Plant Maintenance
305-237-0011
rbristol@mdc.edu

1.2 Scope of Work

The intent of the College is to prequalify and select State of Florida Licensed General Contractors to provide the services outlined in this RFQ. Work will be assigned based on the firm's ability to complete the work in the required time frame and on the basis of experience with similar jobs. The term of the contract is for one year. At the Owner's sole option, the contract may be renewed on a year to year basis for an additional two years. This is a non-exclusive contract, with no guaranteed of minimum work. The College reserves the right to make additional awards under this solicitation. The intent of this proposal is to ensure single source responsibility for all material and labor proposed by each of the firms selected. The Proposer's use of subcontractors requires approval by the College.

1.3 Small Local Business Enterprise Policy and Procedure

In accordance with the Miami Dade College SLBE Procedure No. 6550, (See attached Procedure), all solicitations submitted for this Contract may require that all Contractors utilize or conform to MDC SLBE Procedure No. 6550. By establishing specific procedures, the College may utilize any one of the three requirements: 1) Mandatory Subcontracting, 2) Preference Points, or 3) Sheltered Markets incentives, to encourage qualified small businesses to contract with the College. The College, at its discretion and based on the nature of the service may implement one of these initiatives in this contract process.

2.0 BACKGROUND INFORMATION

2.1 The College

The College, hereinafter referred to as "MDC" or the "College," is a publicly supported College, which serves the populous metropolitan Miami Dade County through eight campuses and a number of off-campus centers. The campuses are North Campus, Kendall Campus, Wolfson Campus, Medical Center Campus, Interamerican Campus, Homestead Campus, Hialeah Campus and West Campus. The Entrepreneurial Education Center (EEC) is an extension of the North Campus. The College offers both two-year and four-year Degrees.

The Homestead Campus extension centers include Miami International Aviation Center (MIA) and Tamiami Airport Aviation Center (Tamiami). The number and locations of campuses and extension centers can and will vary during the term of this contract.

MDC is one of 28 colleges in the Florida system of Community Colleges and is a political subdivision of the State of Florida. The District Board of Trustees of Miami Dade College consists of seven appointed members that work directly with the College District President in all matters pertaining to the governance and operation of the College. The District Board is responsible to the State Board of Education and the State Commissioner of Education.

Through its open door policy, the College provides educational opportunities to all, regardless of sex, race, religion, marital status, age, national origin, handicaps or financial resources. The instructional program is designed to prepare students for the upper division of senior colleges and universities, or for immediate job entry into career fields. Courses are also offered to meet students' personal interests or to upgrade their occupational skills.

MDC MISSION - The mission of Miami Dade College is to provide accessible, affordable, high quality education by keeping the learner's needs at the center of the

decision-making process and working in partnership with its dynamic, multi-cultural community.

The College is dedicated to the continued development and economic growth of small, minority or women-owned businesses. Small, minority or women-owned businesses are strongly encouraged to submit replies to this and any solicitations made by the College.

SCHEDULE OF EVENTS

3.0 TimeLine

The following timeline is a general guideline for the issuance, evaluation, recommendation for award of this Bid and the issuance of the contract for this service. The College may change portions of timelines as required.

<u>DATE</u>	<u>EVENT</u>
3/7/2017	Legal Advertisement
3/7/2017	Issue RFQ
5/5/2017	Deadline for submittal of proposals (Proposals due prior to 3:00 p.m.)
June,2017	Approval by Board of Trustees

Exact time and location of each meeting will be publicly advertised. Any changes will be advertised in the Daily Business Review and will be posted in the Purchasing Department's Webpage.

4.0 CONTRACTOR PREQUALIFICATION REQUIREMENTS

4.1 MDC Contract Documents

Short listed firms will be required to execute MDC General Terms and Conditions contract.

5.0 PROPOSAL INSTRUCTIONS

5.1 Proposer's Response to RFQ

One (1) original binder and one (1) digital copy in the form of compact disk (CD) of the sealed Proposer's Response to RFQ shall be submitted to Purchasing Department, Room 9254, Kendall Campus, 11011 SW 104 Street, Miami, FL 33176, no later than 3:00 pm (EST) on May 5, 2017. Digital copies must be an exact and complete copy of original binder and must include all signed documents, forms, certificates and licenses. Digital copy must be PDF format, one single file. Please provide thumbnails for each section.

Miami Dade College, Kendall Campus at 11011 SW 104 Street, Miami, FL 33176, Room 9254. Packages must be received no later than 3:00PM local time.

5.2 Contact with the College Personnel

Questions concerning this RFQ must be directed in writing, by email or fax, to Ramon Bristol at rbristol@mdc.edu. By Fax at 305-237-0024 and to no other person or department at the College. Please provide the following information when submitting your questions:

- ❖ RFQ number
- ❖ General Contractor / Company name
- ❖ Address
- ❖ Telephone number
- ❖ Facsimile number
- ❖ Proposer's name
- ❖ Number of pages being faxed or submitted
- ❖ Specific questions or Comments.

CONTACTING THE COLLEGE'S PERSONNEL OR MEMBERS OF THE COLLEGE'S DISTRICT BOARD OF TRUSTEES, EITHER DIRECTLY OR INDIRECTLY, REGARDING THIS RFQ, THE SELECTION PROCESS OR ANY ATTEMPT TO FURTHER A PROPOSER'S INTEREST IN BEING SELECTED, WILL RESULT IN THE PROPOSER BEING DISQUALIFIED.

It is expected that personnel and team members from firms that have applied for this selection refrain from posting opinions, provide commentary or engage in any discussion

regarding the selection by the use of social media such as Twitter, Facebook, My Space and the like. Violation of these guidelines may result in disqualification of the applicant. The latter applies to employees of the Proposer, retained consultants or any other representative or individual promoting on behalf of the Proposer. Violation of these guidelines may constitute grounds for disqualification.

5.3 Contracts; Public Records 119.0701 F.S.

Contractor agrees to comply with section 119.0701 of Florida Statutes regarding public records retention and availability.

Label this Response to Section 5.3

6.0 PROPOSAL CONDITIONS

6.1 The College Options

The College may, at its sole and absolute discretion, reject any or all proposals, re-advertise this RFQ, postpone or cancel this RFQ process at any time, or waive any irregularities in this RFQ or in the proposals received as a result of this RFQ.

The determination of the criteria and process whereby proposals are evaluated, the decision as to who shall receive a contract award, or whether an award shall ever be made as a result of this RFQ, shall be the sole and absolute discretion of the College.

In no event will any successful challenger of these determinations or decisions be automatically entitled to the award of this RFQ.

The submittal of a proposal will be considered by the College as constituting an offer by the Proposer to provide the services described in this RFQ.

The College may, at any it sole discretion add firms not included on the original award from the original list of applicants.

6.2 Rules, Regulations, and Requirements

All Proposers shall comply with all laws, ordinances, and regulations of any Federal, State of Florida, Miami-Dade County, or City government applicable to submitting a response to this RFQ and to providing the services described herein.

6.3 Change of Proposal

Any Proposer, who desires to change his/her proposal, shall do so in writing. Any request for changes shall be received prior to the date and hour of the proposal opening. The Proposer's name and the RFQ # shall appear on the envelope.

6.4 Withdrawal of Proposal

A proposal may be withdrawn prior to the date and hour of the proposal opening. Any proposal not so withdrawn shall, upon opening, constitute an irrevocable offer, for the period of one ninety (90) days after the date of the proposal opening, to provide the proposed services.

6.5 Modifications of Proposal

No unsolicited modifications to proposals will be permitted after the date and hour of the proposal opening.

6.6 Protest of RFQ Document

All Proposers are required to thoroughly review the RFQ document within a reasonable time after receipt. Any concerns or comments relating to the RFQ documents shall be brought to the attention of the College's Director of Procurement: **Roman Martinez**, in writing, promptly after receipt. ***However, if the Proposer desires to protest the RFQ document, or any of the specifications, requirements, or procedures thereof, the Proposer will be required to comply with the Miami Dade College Bid Protest Procedures 6010 (a copy of which is available from the Purchasing Director at Miami Dade College within seventy-two (72) hours after receipt of the proposal document.***

Failure to comply with this procedure will constitute a waiver by the Proposer of any right to later protest on the basis of the form, content and substance, including without limitation, the specifications, requirements or procedures, of the RFQ documents.

6.7 Protest of Intended Decision

A Notice of Intended Decision to recommend or reject proposals will be posted in the Purchasing Department and at the Purchasing website www.mdc.edu/purchasing. In the event an unsuccessful Proposer desires to protest the College's notice of intended decision to award or reject a proposal, that Proposer shall be required to comply with the **Miami Dade College Bid Protest Procedures 6010** (a copy of which is available from the Purchasing Director at Miami Dade College, including, without limitation, filing a notice of protest with the Director of Purchasing, in writing, within seventy-two (72) hours after receipt of the notice or posting of the intended decision, and filing a formal written protest within ten (10) calendar days after the date the notice of protest is filed.

Failure to file a protest that complies with Section 120.53(5), Florida Statutes, within the time prescribed herein shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

6.8 Mandatory Submittal Requirements

1. Provide a brief introduction narrative letter highlighting the qualifications of the firm including component firm(s), legal nature of organization, and proposed organization chart indicating names of all key personnel available for the Project including Consultants and Subcontractors Teams.

Label this Response to Section 6.8(1)

2. **Business Structure** - Corporation, Joint Venture, or Partnership. Submit copy of State of Florida Department of State records indicating when corporation organized, corporation number, and date and status of most recent annual report. Applicants submitting applications as joint ventures shall submit a copy of their joint venture agreement.

Label this Response to Section 6.8(2)

3. **Licenses and Certificates** - Copies of current State of Florida professional registration license for the Applicant (Corporate and all key professional personnel). An Applicant shall be properly registered to practice in the State of Florida/Miami Dade County at the time of application with the appropriate state board governing the services offered. The Committee may verify the current status with the appropriate state board. Provide copies of current State of Florida Department of Professional Regulation Construction Industry Licensing Board certificate of Corporate Authorization showing (1) License No., (2) Certificate of Authorization date and (3) designation of professional(s) qualifying the corporation to practice as Contractor.

Label this Response to Section 6.8(3)

4. **Sworn Statement on Public Entity Crime** - A completed (with all blanks filled in), executed and properly notarized "Sworn Statement Under Section 287.133(3)(a), Florida Statutes, on Public Entity Crimes" (Florida Department of General Management Form PUR 7068 and attached hereto, the "Public Entity Crime Form") certifying whether the Bidder, or an affiliate of the Bidder (as that term is defined in Section 287.133, Florida Statutes, collectively, the "Public Entity Crime Statute") has been convicted of a "public entity crime" (as that term is defined in the Public Entity Crime Statute).

Label this Response to Section 6.8(4)

6.9 Legal Disputes

Describe and explain any pending litigation, major disputes, contract defaults, and/or claims against your firm in the last 5 years. Limit this information to the office submitting qualifications for this project. Name the litigants involved and the month and year the case or claim was filed, venue and a full description of the claims raised in the litigation. Please provide the name, phone number and email address of a contact person in your organization who can provide additional information or clarify any questions regarding

these matters. If there is no litigation pending against your firm, please provide a notarized statement stating that fact.

Label this Response to Section 6.9

6.10 Contractor Questionnaire

Provide a completed questionnaire (as per attached) as it relates to firm's ability and experience.

Label this Response to Section 6.10

6.11 SLBE Certification

Companies claiming SLBE status under the College SLBE policy must provide copy of certifications.

Label this Response to Section 6.11

6.12 Principal Place of Business Affidavit

Firms seeking qualification under the Shelter Market Initiative must complete and notarize the attached Principal Place of Business Affidavit. Firms found to have provided false information will be immediately disqualified from this selection.

The United States Supreme Court recently established a uniform standard for determining corporate citizenship for federal diversity jurisdiction, **defining a corporation's principal place of business as "the place where the corporation's high level officers direct, control and coordinate the corporation's activities."** **Hertz Corp. v. Friend, 130 S. Ct. 1181, slip op. at 1 (Feb. 23, 2010).** This "nerve center" will typically be found at the corporation's headquarters.

7.0 Contractor's Experience

7.1 Proposer's Project Manager

Customer satisfaction is the primary objective of all services received. The Proposer must agree to designate, by name, one Project Manager (PM) as the main interface between the College and the Proposer. This person shall be well versed in general contracting methods, and will be the main interface with the College for all services required, such as estimates, emergencies, technical questions, etc. It is important that this person be very responsive to the College's requests by phone and also is able to come on-site at short notice, if the need arises.

The PM shall be responsive to periodic requests to meet jointly with the College's designated project manager to discuss and resolve operational problems as needed. The Proposer shall indicate his/her agreement to provide this PM, provide the name of this person, overall qualifications, and ability to respond to the College in a timely manner. If this individual's name is not available at the time of submission, the firm shall provide the qualifications and a job description for this position.

The College reserves the right to approve the person to be named to this position and to request replacement of this person at any time during this contract.

7.2 Personnel Qualifications

For each of the categories of labor listed below, and any other categories the Proposer would like to include, the Proposer is asked to provide the number of personnel currently on staff, the average years of experience by personnel in each category, and any particular certification(s) held by individual personnel. The inclusion of an organization chart is desirable. Complete Questionnaire in section 11 of this document.

- Project Superintendent/Project Manager
- Foreman
- Journeyman
- Helper
- Laborer

7.4 Other Proposer Requirements

In general, the Proposer must be competent in all matters of general contracting related work. All work will be performed under the supervision of the Proposer's PM. The College's designated employee(s) and the Proposer's employee(s) will perform some work jointly. In this case, the work will be jointly inspected by the Proposer's PM and the College's designated Inspector. All work will be performed in a neat, timely and professional manner.

As appropriate, the College may ask the Proposer to have a permanent on-site manager, depending on the size and complexity of the project. The Proposer shall manage individual projects by providing a construction schedule, approved by the College, per work order or per project.

Various locations at the College are not able to guarantee a secure storage area for the Proposer's materials, tools and supplies, therefore, the Proposer shall be responsible for on-site security of his/her materials, tools, and supplies until final acceptance. The Proposer shall indicate in his/her response that this section is read and agreed to.

7.5 Labor Charges

The College may decide to competitively negotiated labor charges with selected applicants.

7.6 Cost of Materials

For evaluation purposes, to determine the cost of items that the Proposer may be required to provide for projects, please indicate the percent of mark-up over the Proposer's cost that the College would be charged for these items (percentage shall not exceed 10%). Due to the complexity of some of the projects, the percentage mark-up of materials may be negotiated per job but in no case to exceed 20%.

The Proposer must provide on demand by the College, copies of manufacturer's invoices to verify this percent on materials purchased for a College project. If the Proposer's cost on an item increases, the cost to the College would also increase, but the "percent of mark-up" shall not change. If, and when, this occurs the Proposer will be required to provide proof of the cost increase.

The Proposer shall provide materials to the College at actual cost plus no more than 10% mark-up.

The College reserves the right to buy materials directly from suppliers for College projects.

7.7 Sub-Contractors

Contractors utilizing sub-contractors on any work assigned by the college must provide proof of sub-contractors licenses and insurance prior to commence of any work. The college reserves the right to reject any of the sub-contractors proposed.

Label this Response to Section 7.7 Sub-Contractors

8.0 References

The Proposer must provide a list of minimum three (3) but no more than five (5) clients for which the Proposer is currently providing, or within the last five years has provided, services similar in size and scope to those outlined in this RFQ. References list provided shall include the client's name, address, a contact name and telephone number, date contract was entered into, and a brief description of the services provided. **Do not include in your references any former or current employee of the College.** The College will accept evaluation forms and/or reference letters issued by any units of government.

Label this Response to Section 8.0

9.0 Additional Information

Provide any additional and/or relevant information regarding the firm capability of providing services under this contract.

Label this Response to Section 9.0 Additional Information

9.1 Green Practices

The College is committed to the safeguard of the environment, students, citizens and staff. Describe any “green” practices your company currently employs in its operation. Please include and describe the use of environmentally friendly materials, chemicals, recycle practices and used of recycled materials

Label this Response to Section 9.1 Green Practices

10. BID FORMS

STATEMENT OF NO RESPONSE

Ramon Bristol
Purchasing Department
Miami Dade College
Miami, FL 33176

The undersigned declines to submit a proposal for
RFQ # 2017-6-14, Plumbing and Related Services Contractors

Reason(s):

Signature

Title

Name of Firm

Telephone

MIAMI DADE COLLEGE

**DISTRICT ADMINISTRATION - PURCHASING DEPARTMENT
11011 SW 104 STREET, FL 33176 PHONE (305) 237-2402**

PROPOSAL COVER SHEET

RFQ 2017-6-14 Plumbing and Related Services Contractors

Sealed Proposals will be accepted in the Purchasing Department until 3:00 P.M. on said day, and may not be withdrawn for 150 days after opening.

I certify that this proposal is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same service, and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of these proposal specifications and I certify that I am authorized to sign this proposal.

LEGAL NAME OF PROPOSER(S) _____

MAILING ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE NUMBER: _____ DATE _____

FAX NUMBER: _____

FEDERAL EMPLOYEE IDENTIFICATION (FEIN) NUMBER _____

BY: SIGNATURE (Manual): _____

BY: SIGNATURE (Typed): _____

TITLE: _____

**MIAMI DADE COLLEGE
NON-DISCRIMINATION IN EMPLOYMENT FORM**

(Section 301, Executive Order 10925, March 6, 1961, 26 FR 1977 as amended by Executive Order 11114, June 22, 1963, 28 FR 6485) "During the performance of this contract the Proposer agrees as follows:

"(1) The Proposer will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The Proposer will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited, to the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Proposer agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.

"(2) The Proposer will, in all solicitations or advertisements for employees placed by or on behalf of the Proposer; state that all qualified applicants will receive consideration for employment without regard to race, creed, color or national origin.

"(3) The Proposer will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the said labor union or workers' representative of the Proposer's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(4) The Proposer will comply with all provisions of Executive Order No. 10925 of March 6, 1961, as amended, and of the rules, regulations, and relevant orders of the President's Committee on Equal Employment Opportunity created thereby.

"(5) The Proposer will furnish all information and reports required by Executive Order No. 10925 of March 6, 1961, as amended, and by the rules, regulations, and orders of the said Committee, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Committee for purposes of investigation to ascertain compliance with such rules, regulations and orders.

"(6) In the event of the Proposer's noncompliance with the non-discrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Proposer may be declared ineligible for further Governments contracts in accordance with procedures authorized in Executive Order No. 10925 of March 6, 1961, as amended, and such other sanctions may be imposed and remedies invoked as provided in the said Executive Order or by rule, regulation, or order of the President's Committee on Equal Employment Opportunity, or as otherwise provided by law.

"(7) The Proposer will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the President's Committee on Equal Employment Opportunity issued pursuant to section 303 of Executive Order No. 10925 of March 6, 1961, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Proposer will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provide, however, that in the event the Proposer becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the

contracting agency, the Proposer may request the United States to enter into such litigation to protect the interests of the United States."

Legal Name of Proposer: _____

By: _____
Signature (Manual)

By: _____
Name (Typed)

Date: _____

SWORN STATEMENT PURSUANT TO SECTION 287.133(3) (A), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to **MIAMI DADE COLLEGE**
By _____
[Print individual's name and title]
For _____
[Print name of submitting sworn statement]
Whose business address is _____
And (if applicable) its Federal Employer Identification Number (FEIN) is _____.
If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:

[Social Security Number]

2. I understand that a "public entity crime" as defined in Paragraph Section 287.133 (1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.

3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133 (1)(b), Florida Statutes, means a finding of guilt or conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

4. I understand that an "affiliate" as defined in Paragraph 287.133 (1) (a), Florida Statutes, means:

A predecessor or successor of a person convicted of a public entity crime; or

An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133 (1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relation to the entity submitting this sworn statement. [Initial next to statement which applies.]

_____ Neither the entity submitting this sworn statement nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or against who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the Final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list. [Attach a copy of the final order]

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

[Signature]

Sworn to and subscribed before me this _____ day of _____, 20____ personally known _____ OR produced identification_____.

Notary Public – State of _____

My commission expires _____
(Type of Identification)

(Printed typed or stamped commission name of notary public)

Name

of Notary (Typed, Printed or Stamped)

(Notary Seal)

Notary Public, State of _____

Commission/Serial No: _____

My Commission expires: _____

AFFIDAVIT AS TO PRINCIPAL PLACE OF BUSINESS

State of Florida
County of _____

BEFORE ME, the undersigned Notary, _____ before whom affidavit is sworn], on this
_____ day of (month and year) _____, personally appeared
_____ [name of affiant], known to me to be a Principal or Officer of
_____, [legal name of business entity], who being by me first duly sworn, on _____ [his or her] oath,
deposes and affirms based on personal knowledge that:

The principal place of business of the above named entity is located
within Miami-Dade County, Florida at the following address:

[Signature of affiant]

[Printed name of affiant]

[Printed title of affiant]

State of Florida
County of _____

Sworn to (or affirmed) and subscribed before me this _____ day of _____, _____ (year), by
_____ (name of person making statement).

(Signature of Notary Public - State of Florida)

(Print, Type, or Stamp Commissioned Name of Notary Public)

Personally Known _____ OR Produced Identification _____

Type of Identification Produced _____

