

Board of Trustees Scholarship Procedures

“This information is provided for scholarship recipients only. Applications are not accepted for this scholarship fund”

- Once the student receives the Award Letter, he/she needs to fill out a W-9 and sign it.
- The student needs to fax or email the Award Letter, the W-9, and the class schedule from current Institution.
Fax Number (305) 237-2083 Cfiguer3@mdc.edu
- The checks are sent to the student, but are made payable to the student AND the University. The student must take the check to the University Bursar to apply to their University Account.
- EACH SEMESTER, the student MUST fax the schedule. If the student relocates, a new W-9 form is required.
- This scholarship will be paid in 4 installments.