



## Coming Soon: Wireless Laptops, DVDs, and Music

Wolfson Library is gearing up for a big change as far as computers go. Most of the big space hogging desktop computers will be replaced by laptops next semester. So when you go to the Service Window to sign up for a computer, instead of a badge with a number, you will get a laptop. A wireless network will allow you to roam all over the library with the laptop. You can use a table on the first floor if you are working with fellow students. Then you can move upstairs to a study carrel on the second floor and enjoy some privacy and quiet. The wireless network and laptops will free up valuable space in the library so there will be more room for people and books. Laptops will be for M-DCC students, faculty, and staff only.

Wolfson Library will be the first of the M-DCC libraries to go wireless, but other libraries have already joined the mobility revolution. Brevard Community College, The University of South Florida, and Florida Institute of Technology have wireless networks.

The Library is adding two new formats to the collection. DVDs are already out. Search for them in the catalog and find them in the stacks with the books and videos. Music CDs are in the works. The current collection includes classical and jazz. Like the DVDs, you will find them in the catalog and the stacks.

## 10 Reasons to Visit the Library

- 1. Get help from a librarian.** Librarians will help you search the catalog, the electronic databases, and the Internet to find the resources you need. There are many things you will never know about if you don't ask. Many library resources are available from the Internet, but you may never know that if you don't come to the library to find out about them.
- 2. It's a great place to study.** Get away from all distractions and get your work done.
- 3. You can use a computer.** There are over 30 Windows computers with Internet, Microsoft Office, and access to a printer. You can check your email, search the catalog and electronic databases, search the Web, write a paper, and print it (see article on page 2).
- 4. Do your research.** Bring an assignment. Search the catalog for books.

*(Continued on page 2)*

### Library Hours:

- Monday - Thursday: 7:30 am to 9 pm
- Friday: 7:30 am to 4:30 pm
- Saturday : 9 am to 1 pm

### Library Closings:

Book Fair: Saturday November 23  
 Thanksgiving: November 27-30  
 Semester Break: December 23-January 3, 2003.

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# Printing in the Library

All the library computers are networked so that you can print. Printing costs \$.10 per page (photocopies are \$.15 per page) and requires a special cash card that you can purchase for a dollar in the Circulation Area of the Library. When you send a job to print, it goes into a queue where it will remain for two hours. When you are ready to print, go to the Print Release Station, insert the cash card, and print. The cash card comes with \$.50, and there are five machines in the library that will let you add value whenever you need to. Keep the card and bring it whenever you come to the library.

If you prefer not to print, you can save files or Web pages to a disk. The computers all have Microsoft Of-

fice and Notepad, and the shortcut to the A: drive is located on the Desktop of each library computer. It's a good idea to always have a floppy disk with you. Another alternative if you have a Web-based email is to copy and paste or attach your file to an email to yourself.



# InterCampus and InterLibrary Loan

When you search the Wolfson Campus catalog, you may discover that what you are looking for is checked out. Or it may not be in our collection at all. But that doesn't mean you can't get it.

We share a catalog with all of M-DCC and all the community colleges in Florida. So when you can't find

**It may not be in our collection, but that doesn't mean you can't get it.**

something in our catalog, just broaden your search to M-DCC or all community colleges by clicking the drop down *Location* box in LINCCSearch. When you find

what you want, look for a *Click here to submit request* link above the call number. You will need to enter your ID number and the pin, which is the last 4 digits of the number, and make sure to select the campus where you want to pick it up. If the material is here but checked out, we will hold it for you when it comes back. If it comes from another campus or another community college, we will hold it at the Circulation Desk.

If you can't find what you need in LINCCSearch, we can search the Florida State University System and WorldCat, a cataloging utility used by most libraries in the United States.

We order several hundred items a month. More than half come from other M-DCC campuses.

# 10 Reasons to Visit

*(Continued from page 1)*

Reserve a computer and search the electronic databases for articles. With some help from a librarian, you should leave feeling as clever as Sherlock Holmes.

**5. Write that bibliography.** Use the APA manual or the MLA handbook and get advice from a librarian on the latest way to cite electronic resources.

**6. Get smart.** You can't know everything, but if you know how to find information, you are ahead of the game. Make it a practice to learn a little more about the library every week or every semester.

**7. Read a magazine.** Stop by the Reading Room and catch up on all your favorite magazines.

**8. Pick up a novel.** Find a good read by browsing the

popular collection on the first floor and the literature section on the second floor. Green *FIC* stickers on the spines tell you which books are novels.

**9. Borrow a video, audio tape or DVD.** Wolfson Library has a nice collection of videos, thanks to a generous donation. The popular collection includes audio tapes, and we now have DVDs too.

**10. It's cool.** Miami is hot, and one thing you can count on at the library is air conditioning. Come chill.



**Best reason to visit the Library:  
Get help from a librarian**

# Staff Changes

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**Juanita Johnson** retired after nearly 30 years as a faculty reference librarian. She is remembered by faculty and students for her enthusiastic library instruction, including scavenger hunts and term paper clinics, and her black history exhibits. She still serves on the board of the Miami International Book Fair, where she handled many difficult jobs over the years and is remembered for her colorful hats. She was active on faculty committees at M-DCC, and she served for many years on the advisory board of the Miami-Dade Public Library. She is enjoying her retirement and having time to visit her three married sons.

Also retired is **Amelia Jimenez**, who was the first person hired to work at the Wolfson Library. She was in charge of periodicals during her nearly 30-year career. She was loyal, organized, efficient, and was renowned for her encyclopedic memory of the collection. A native of

Colombia, she is enjoying spending time with her grandson and traveling the world to visit her family.

**Louise Lee** has joined the staff as a faculty librarian. Before coming to M-DCC, Louise was Web Coordinator for Broward County Libraries, where she opened a DigitalBranch featuring live reference and a digital exhibit. Before that, she worked at The Art Institute of Fort Lauderdale. Her academic background is in Romance Languages, and prior to becoming a librarian, she worked in information technology.



# Checking Your Account

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Not sure whether you returned those last two books? Need to renew something? You can do it online from LINCCSearch.

Go to the library home page (<http://www.mdcc.edu/wolfson/library>) and click on *Wolfson Campus Catalog*. From LINCCSearch, click *myAccount* in the upper right hand corner of the screen. A login screen will open in a new window of your browser. Select M-DCC Wolfson from the drop down menu. Then enter your ID number and pin (the last four

digits of your ID number). Click *Login* and the next screen will show you what you have checked out. It will also allow you to renew books.

**Not sure whether you returned those last two books? Need to renew something? You can do it online from LINCCSearch.**

# Staff Directory

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**Diana Bearden** (dbearden@mdcc.edu)  
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**Barbara Roberts** (broberts@mdcc.edu)  
Assistant Library Director.....73476



# Services for Faculty

## WOLFSON CAMPUS LIBRARY

Miami-Dade Community College  
300 NE Second Avenue  
Miami, FL 33132

Phone: 305 237-3144  
Fax: 305 237-3707

*Information is our business*

**Instruction.** Bring your class to the library for instruction. We can tailor it specifically to your subject or make it general. We can even do handouts. All we ask is that you let us know ahead of time and come with your class.

**Reserves.** Do you want your class to read a book, articles, or watch a video or DVD? Bring it in or ask us to put our copies on reserve for you. Students can check materials out from the Service Window and use them in the Library. That insures that all your students can get the materials you require.

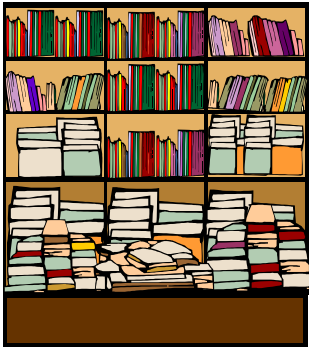
**Additions to the Collection.** Your suggestions are always welcome. Send them by email, campus mail, or call us.

**Make up Tests.** Leave your make up tests with us and your students can take them in the Library. We don't monitor, but we will have the student sign when they pick up and return the test.

**Check out videos and DVDs.** Pick up videos and DVDs you plan to show in class ahead of time. It will insure availability and make life easier for Audio/Visual.

**Coming Soon: Electronic Reserves.** We are beta testing a system that will allow faculty to make course materials available on the Web. We will scan articles and notes. Software will validate students by ID number.

<http://www.mdcc.edu/wolfson/library>



**Need more room on your book shelves?**

**Considering donating your unwanted books and videos to Wolfson Campus Library.**

**We'll give you a letter for your tax records and put them to good use.**



## New Items in the Collection

Library staff have been busy ordering new material. Almost 300 new or donated items arrived in October, including 62 reference books, 86 circulating items in language and literature, 22 in social studies, 15 in history, 13 in philosophy, psychology and religion and lots more. The additions included 28 new videos and 19 DVDs. Twenty-five books and 10 audio books were added to the popular collection.

