Electronic 1095-c in Odyssey Web
Logging into Odyssey Web

- Log into Odyssey Web at the following link: OdysseyWeb.mdc.edu

Go to Faculty/Staff Access
Logon ID - type in your network id (example: jsmith)
Password - type in your network password
Click Logon
Updating your Consent Form

- You will need to provide consent to activate your electronic 1095-C by clicking on Form 1095-C Consent. The path for the consent form is Personal/Tax Docs>>1095-C Information>>Form 1095-C Consent.
Activating your Electronic 1095-C

- Here on the 1095-C Acceptance Information Screen you select to give consent and certify you have read the disclosure.

**Form 1095 Acceptance Information**

You have not provided a consent form for receiving Form 1095 electronically.

I give my consent to receive Form 1095 electronically: ☐

I do not give my consent to receive Form 1095 electronically: ☐

I certify that I have read and understand the Disclosure below and that I am requesting this action. ☑

[Update Consent] [Cancel]

**Form 1095 Disclosure Information**

If you do not provide consent to receive an electronic 1095-C, you will receive a printed 1095-C via regular mail. Your consent to receive an electronic 1095-C is in effect until you withdraw your consent via this web page. If you wish to receive a reissued paper copy of your 1095-C, please send an e-mail to Payroll@mdc.edu. If you have given your consent to receive an electronic 1095-C, any request to receive a paper copy of your 1095-C will not change your consent to receive electronic 1095-Cs in the future.

If you wish to withdraw your consent, you may do so at any time by accessing this web page. If you withdraw your consent, you will not receive any electronic 1095-C or have access to this web page for the purpose of displaying your 1095-C. Your withdrawal of consent will remain in force until you give your consent. The effective date of your consent if provided via this web site, will take effect immediately. Your 1095-C will not be provided electronically under the following condition: your employment with the college ends for any reason.

[Update Consent] [Cancel]
Questions

If you have questions regarding your electronic 1095-C, contact the Payroll Department at x72751.