COLLEGE ACADEMIC AND STUDENT SUPPORT COUNCIL
April 11, 2000 -- 1:30 P.M.
WOLFSON CAMPUS - ROOM 2106

MINUTES

CHAIRPERSON: Ivan Figueroa

MEMBERS
PRESENT:
Dulce Beltran
Gina Cortes-Suarez
Joyce Crawford
Armando Ferrer
Joan Gosnell
Nora Hernandez-Hendrix
Alexandria Holloway
Susan Kah
Irene Lipof
Faye Morgan
Luis Quesada
Paula Sargent
Giselle Siu
Serge Theodore

Ken Blye
Barbara Echord
James Evans
Arcie Ewell
Sherry Freeman
Dale Grussing
Rosan Hernandez-Rodriguez
Joycelyn Legrand
Nilia Madan
Herbert Robinson
Manuel Rosado
Cynthia Schuemann (Representing
Joann Brown)
Geraldine Walker-Perry

MEMBERS
ABSENT:
Alvaro Arencibia
Tony Barros
Wayne Bumpers
Sam Grant (Sent Notification)
Richard Rose (Sent Notification)

Patrice Bailey (Sent Notification)
Joann Brown (Sent Substitute)
Joanne DeFalla (Sent Notification)
Suzanne Lynch (Sent Notification)
Lillian Llamas (Sent Notification)

GUESTS:
Ralph Covert
Guillemina Damas
Karen Hays
Cathy Morris

John Greb
Jan Gordillo
MaryAnn Miller
Esperanza Vera

RECORER: Carol McAlister

1. Approval of Minutes of the March 14, 2000 Collegewide CASSC Meeting

The Collegewide CASSC Minutes of March 14, 2000, were approved with the following revision: Item 8. The appointed person will be balanced by the campus, and other diversity factors as was done during the first process. The revised sentence will read: The appointed person will be selected on the basis of campus and diversity factors in order to bring balance to the council membership, as was done in the first selection process.
2. **Course Competencies for PHY 1025**

A new physics course, PHY 1025, Basic Physics, was presented at the October 12, 1999 College CASSC Meeting. The course was designed to help students make the transition from high school science to college/university physics. Upon review by the CASSC, PHY 1025, Basic Physics was given unanimous approval to proceed. Guillermina Damas and the Discipline Committee were to develop the course competencies and bring the competencies to the CASSC for final approval.

Guillermina Damas presented the course competencies for PHY 1025 developed by the discipline committee (Attachment I).

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<tr>
<th>Unanimously Approved</th>
<th>Credit Hours: 3</th>
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<tr>
<td></td>
<td>Contact Hours: 3</td>
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<td>Pre-Req.: MAC 1105</td>
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3. **Funeral Service Chemistry**

Ralph Covert presented a proposal that CHM 1033 be deleted from the Funeral Service Program and replaced with a Funeral Service Chemistry that is specifically designed for the program (Attachment II). FSE XXXX, Funeral Service Chemistry, is a survey of the basic principles of chemistry as they relate to Funeral Service. Stressed in the Funeral Service Chemistry course are the chemical principles involved in sanitation, disinfection, public health and embalming practice. The development and use of personal, professional and community sanitation practices is delved into as well as use and precautions related to potentially harmful chemicals that are currently used in the field of funeral service.

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<td>No Pre/Co Req.</td>
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4. **College CASSC Replacement Process**

College CASSC Replacement Process (Attachment III)

Results of College CASSC Replacement Process for General Education (Attachment IV)

**General Education - Elected**

In the six General Education areas, six faculty were previously elected. All names were placed in a random drawing to remain one additional year [Luis Quesada, North Campus (ESL/Foreign Language), Joanne DeFalla, InterAmerican Campus (English), Patrice Bailey, Wolfson Campus (Humanities), Irene Lipof, Wolfson Campus (Social Science), Anthony Pappas, Kendall Campus (Natural Science) & Dale Grussing, North Campus (Math)]. The three names selected in the drawing to remain one additional year were (1) Joanne DeFalla, English, InterAmerican Campus, (2) Anthony Pappas, Natural Science, Kendall Campus, and (3) Patrice Bailey, Humanities, Wolfson Campus.

Elections will be held in the following disciplines: Social Science (2 year term), ESL/Foreign Language (2 year term), and Math (2 year term).
General Education - Appointed
In the six General Education areas, six faculty were previously appointed. The appointed faculty were (1) Geraldine Walker-Perry, Homestead Campus (ESL/Foreign Language), (2) Joann Brown, North Campus (English), (3) Wayne Bumpers, Kendall Campus (Humanities), (4) Faye Morgan, Kendall Campus (Social Science), (5) Tony Barros, Wolfson Campus (Natural Science), and (6) Rosany Hernandez-Rodriguez, InterAmerican Campus (Math). Appointments will be made to balance the elected faculty, as originally specified by the Faculty Commission Report: 1/2 of the appointments will be for a one-year term, and 1/2 should be for a two year term. The appointed faculty remaining one additional year are (1) Faye Morgan, Social Science, Kendall, (2) Geraldine Walker Perry, ESL Foreign Language, Homestead Campus, and (3) Rosany Hernandez-Rodriguez, Math, InterAmerican Campus.

The two year appointments will be in the areas of English, Natural Science and Humanities. In the Library/Student Services and Occupational Education areas elections for two year terms will be held in the areas where appointments were previously made. Those individuals currently serving as elected representatives will serve for one more year, and will then be replaced by appointees, each for a two-year term.

Library and Student Services
Suzanne Lynch (Library) elected and remains one more year. Joycelyne Legrand (Student Support Services) was originally appointed and her position is up for election (2 year term).

Occupational Education
Business & Computer Information Systems)
Ivan Figueroa was elected and remains one more year. Giselle Siu was originally appointed and her position is up for election (2 year term).

(Entertainment Technology & Design Technology)
Richard Rose was elected and remains one more year. Sam Grant was originally appointed and his position is up for election (2 year term).

(Allied Health & Nursing)
Nilia Madan was elected and remains one more year. Sherry Freeman was originally appointed and her position is up for election (2 year term).

(Other Programs & Clusters)
Paula Sargent was elected but changing departments and not returning. Manuel Rosado was originally appointed, but will remain on the College as a result of Paula Sargent not returning.

5. Adult Postsecondary Education
Postponed

6. JEP and Wages
Postponed
7. College CASSC Representation on Collegewide Committees

Ivan Figueroa addressed the need to nominate two individuals from the College CASSC for the Strategic Planning Committee. Irene Lipof and Manuel Rosado were nominated and accepted the nomination. The names of the nominees will be submitted to Dr. Lukenbill. One nominee will be selected to represent the College CASSC on the Strategic Planning Committee.

Several other committees will be reporting to the College CASSC. College CASSC representatives will serve on these committees. The members were asked to review the College Committees Reporting to CASSC document and to bring nominations for the committees back to the May 18, 2000 College CASSC Meeting.

8. May, 2000 College CASSC Meeting

The May 16th College CASSC Meeting has been rescheduled for May 18th. The College CASSC Chair, Ivan Figueroa, will be unable to attend. In his absence, Irene Lipof will Chair the meeting.

The meeting was adjourned at 3:30 P.M.

**MEETING SCHEDULE**

**WOLFSON CAMPUS**

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>May 18, 2000</td>
<td>Room 3210</td>
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<tr>
<td>June 13, 2000</td>
<td>Room 2106</td>
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<tr>
<td>July 11, 2000</td>
<td>Room 2106</td>
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<tr>
<td>August, 2000</td>
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