MEMORANDUM

TO: Academic Leadership Council and Student Deans Council

FROM: Silvio Rodriguez

SUBJECT: CHANGES TO THE PLACEMENT CRITERIA DOCUMENT FOR 2013-2014

Through this memorandum, I would like to alert you to the most important changes that were made in the document for the 2013-2014 academic year that are effective on Wednesday, June 19, 2013, the beginning of the 2013-1 Fall Term registration period. Please share this information and the attached selected “Points to Remember” with your faculty and/or staff.

Section I. PLACEMENT CRITERIA FOR DEGREE AND COLLEGE CREDIT CERTIFICATE PROGRAMS

- Use of MDC Placement Test replacing CPT/PERT (multiple sections of document).
- Use of Developmental Education instead of College Preparatory (multiple sections of document).
- FCAT 1.0 (Grade 10) Pilot at MDC will continue with no changes through 2013-2014 (final academic year of use).

Notes:
- A cohort of students took FCAT 1.0 (Grade 10) in 2011 and 2012 (11th graders in 2011 and 12th graders in 2012 who started 9th grade in 2009). These administrations were not converted to the FCAT 2.0 equivalent scale.
- The 2011 FCAT 2.0 administrations (10th graders in 2011) were scored on an FCAT (1.0) equivalent scale, with subsequent administrations on the new FCAT 2.0 scale.

- Pending State Rule 6A-10.0315 change in maximum attempts = 2, which was approved by the State Board of Education on May 21, 2013 the references to the maximum of two placement attempts were removed from the document. Prior to administering a retest, the test administrator must require documentation from the student that alternative remediation has occurred since the prior attempt.

- Twelfth (12th) grade students admitted to MDC for the Summer or Fall Terms may begin placement testing at MDC on the 1st day of the Summer Term registration period. These attempts count towards MDC’s placement attempts.

- Retesting in the appropriate subtest area will be required for graduating high school students who were administered the PERT prior to the 1st day of the Summer Term registration period, and did not achieve the college ready level.

- ENC 1101 for course placement in the reading area (Reading Exempt deleted from document).

- New courses added in the Exemption Using Course Grade Chart. Upper level 1 & 2 credit modular courses in State-wide numbering system. Only REA 0056 and ENC 0056 will be offered at MDC for FTIC direct entry
The Mission of Miami Dade College is to change lives through the opportunity of education. As democracy’s college, MDC provides high-quality teaching and learning experiences that are accessible and affordable to meet the needs of our diverse students and prepare them to be responsible global citizens and successful lifelong learners. The College embraces its responsibility to serve as an economic, cultural and civic beacon in our community.

students within 2 points of ENC 1101 in Reading and/or Writing or for students who receive departmental permission.

- MAT 0029 is now used for the SAI – Mathematics to Statistics Pathway.

- Use of ACCUPLACER (CPT) CLM for students with a PERT score ranging from 135-150 who are seeking mathematics placement higher than MAC 1105, MGF 1106, MGF 1107, or STA 2023. Refer these students to the Mathematics Department if their CLM score is 63 or higher.

- Course placement in MAT 0018 increased by 10 points (PERT Math = 50-74). Course placement in MAT 0022C decreased by 10 points. (PERT Math = 75-95). These changes are effective for test dates on or after June 19, 2013. Students with selected PERT math scores = 65-75 who took this subtest prior to June 19, 2013 should be advised using the new placement criteria.

- Boot Camp PERT Test Prep courses (EDU 014 – Reading, EDU 016 – Mathematics, and EDU 017 – Writing) are required for students placing in the developmental education lower level courses (REA 0007, ENC 0015, MAT 0018) and MAT 0022C.

Section II. CRITERIA FOR DEGREE AND COLLEGE CREDIT CERTIFICATE-SEEKING WITH LIMITED ENGLISH PROFICIENCY

- Use of Pearson Test of English – Academic Version as a new exemption. A score of 59 or higher is passing. This test is added to the group of tests (TOEFL and IELTS) for exemptions from testing in Sections I and III.

The following are changes effective with the beginning of the Spring Term 2013-2 registration period.

- EAP students who have satisfied the 0200 level or above, either by EAP course completion or COMPASS/ESL placement, may take the mathematics subtest of the MDC Placement Test. Continuing EAP students in the 0400 level and above shall take the reading and writing subtests of the MDC Placement Test after the last withdrawal date of the term for placement in EAP 1500 or 1600 levels, or ENC 1101 in the following term. New incoming students who place into the EAP 1500 and 1600 levels on the COMPASS/ESL shall take the MDC Placement Test prior to registering in EAP courses.

- EAP students who are taking the MDC Placement Test for their first time may take the mathematics subtest on its own. However, they must take the reading and writing subtests at the same time.

- Exceptions to testing EAP students could be made at the chairperson’s discretion.

- Students who have completed the 1600 level of EAP courses progress directly to ENC 1101.

- Students who place in EAP 0300 through 1600 levels may be enrolled in the EAP-Concurrent Enrollment Track with advisement.

- New Course Placement Guide – Advanced EAP for Students Using CPT and PERT. The new guide is used for advising continuing EAP students in the 0400 level and for new students who place into the EAP 1500 and 1600 levels on the COMPASS/ESL.

Section III. PROCEDURES FOR TESTING AND PLACEMENT CRITERIA FOR POSTSECONDARY CAREER AND TECHNICAL EDUCATION PROGRAMS

- Students who have successfully completed developmental education course requirements. Any skill area which has not been met will require the student to be tested on the appropriate TABE subtest(s).

Section IV. PROCEDURES FOR TESTING AND PLACEMENT CRITERIA FOR ADULT GENERAL EDUCATION PROGRAMS

- ESOL Entrance Exam Requirements and a New Course Placement Guide – CASAS One (1) Through Four (4) Raw Scores Conversion were added in this section.
• The CASAS retest procedure was added. Students may retest once on CASAS for initial placement. Retesting must occur prior to enrollment or by the 100% refund date each semester.

• BEST Plus is no longer referenced since it is not on the State approved list effective July 1, 2013.

Section V. PROCEDURES FOR TESTING AND PLACEMENT CRITERIA FOR EARLY COLLEGE (DUAL) ENROLLMENT STUDENTS

• The list of eligible courses, which includes the respective reading, writing, and mathematics placement testing level requirements are available at www.mdc.edu/asa/dual_enrollment.asp#courses. All courses on the approved list, except for SLS 1401, SLS 1505, and SLS 1510 require college-ready placement status in reading and writing.

APPENDIX: Laws, Rules (6A-6) (6A-10) (6A-14), and Technical Assistance Papers

• New section with direct links to Placement Criteria Document resources.

Please ensure that all testing information communicated to students from your respective areas reflect the changes that are effective on Wednesday, June 19, 2013, the beginning of the 2013-1 Fall Term registration period. For additional Placement Testing Information and for downloading copies of the 2013-2014 Placement Criteria Document please go to the Testing website at http://www.mdc.edu/testing (click on Placement Criteria in the Quick Links section). In addition, if your area maintains a website, please include appropriate links for testing information from your site to the college-wide testing website. If you have any questions about the Placement Criteria please contact your campus Testing Director or me.

Thank you in advance for your attention to this matter.

Attachment

c: Dr. Michael J. Self, Vice Provost for Institutional Effectiveness
CASSC Chair
CASSC Research & Testing Committee
ATTACHMENT TO PLACEMENT CRITERIA MEMORANDUM FOR 2013-2014

POINTS TO REMEMBER

1. All students must have active MDC student numbers, e-mail addresses, and present proper form of valid identification prior to taking any placement examination.

2. All DEGREE-SEEKING first-time-in-college students and all COLLEGE CREDIT CERTIFICATE-SEEKING students in Health Sciences programs are required to test.

3. All COLLEGE CREDIT CERTIFICATE-SEEKING students taking any course outside of their program must test.

4. All students, except college-credit certificate-seeking, who took a placement examination more than two years ago and whose scores were not used for placement decisions are required to test (Section 1). Placement scores will not expire as long as there was any letter grade associated with the placement decision. Notes: Students with expired scores who initiated enrollment and received any course grade value (e.g. 'D', 'F', 'W', 'U', or 'P') are NOT required to retest even if Retest Required is displayed in the Testing Analysis section of their degree audit and an 1157 edit stops them from registering for the same course they previously did not satisfy. Students with expired scores who passed lower level college preparatory courses are NOT required to retest and should be advised to register for the next course in their respective sequence. Students who started developmental education instruction in a subject area may only be referred for retesting on a case-by-case basis by faculty through the appropriate Chairperson.

5. If a student satisfied ENC 1101 after initially passing Reading by FCAT, CPT/PERT, ACT, or SAT; the student is not required to re-take Reading even if the student's degree audit has Expired Scores and Retest Required is displayed in the Testing Analysis section of their degree audit and an 1157 edit stops them from registering for the appropriate course. As needed, please refer the student numbers of these students to your campus College Preparatory Chairperson and/or Advisement Director so the Reading placement status can be manually updated in Odyssey to ‘Met through Testing’.

6. If a student has attempted, but not yet satisfied ENC 1101, the student is NOT required to re-take the CPT/PERT Reading section and pass prior to registering in ENC 1101. However, these students should be advised to take a diagnostic writing assessment and improve their writing skills prior to and while re-taking ENC 1101. As needed, these students should be referred to the campus English Department Chairperson for advisement purposes.

7. Students with foreign degrees and passing IELTS, PTE, or TOEFL scores are exempt from testing.

8. Transient students (those who attend another college or university) who provide appropriate documentation, and who are not seeking a degree at MDC are exempt from basic skills testing.

9. Students who have earned the required course grade are exempted from testing in a specific skill area (Section 1). Note: Preparation courses should not be overridden for students who have not yet satisfied the placement area related to the course (e.g. ENC 1112, REA 1125, MAC 1118L). Successful completion of these courses will trigger the ‘Met through Credit Course’ placement status.
10. Students with passing ACT (19-20) or SAT (440-490) mathematics scores are placed into MAT 1033. These students may request to take the College-Level Mathematics (CLM) subtest of the CPT or PERT Mathematics, which will determine placement into mathematics courses higher than MAT 1033 (Section 1). Note: The CLM is also available upon request for students scoring 72-86 on the Algebra subtest of the CPT.

11. Students who have already registered in a mathematics course (and are past the 100% refund deadline) are not eligible to take the CLM without permission from the chairperson of the Mathematics Department.

12. A CPT algebra score in the range of 87-120 without a college-level mathematics subtest score of 40 or higher places a student in MAT 1033.

13. Students with a CLM score of 63 or higher, or with an FCAT 1.0 (Grade 10) mathematics score of 400 or higher, or with an ACT mathematics score of 27 or higher, or with an SAT mathematics score of 600 or higher should be referred to the Mathematics Department for advisement purposes. Odyssey displays "MATHDEPT" for this score range.

14. Students who have not yet satisfied college preparatory reading and writing requirements may not enroll in any Gordon Rule course, except mathematics. Students may select from a list of courses maintained by the Academic Advisement office and approved by the pertinent academic department, for co-enrollment with college preparatory courses.

15. Students who placed into developmental education instruction must maintain continuous enrollment in developmental education coursework until the requirements are completed.

16. Effective with the beginning of the Spring Term registration period, EAP students who have satisfied the 0200 level or above, either by EAP course completion or COMPASS/ESL placement, may take the mathematics subtest of the MDC Placement Test. Continuing EAP students in the 0400 level and above shall take the reading and writing subtests of the MDC Placement Test after the last withdrawal date of the term for placement in EAP 1500 or 1600 levels, or ENC 1101 in the following term. New incoming students who place into the EAP 1500 and 1600 levels on the COMPASS/ESL shall take the MDC Placement Test prior to registering in EAP courses.

17. All students whose TABE scores are more than two years old and who have had a break in their enrollment of more than one year are required to be retested.

18. Students who attempted the TABE at least two times and pass a related State, national or industry licensure exam related to the program of study and identified by the Department of Education, Division of Career and Adult Education are exempt from meeting the basic skills exit score requirement in the related program. The identified credentialing examination has to be specific to the career and must be necessary in order to work in that field. Documentation supporting the successful completion of the credentialing examination is required. The Basic Skills and Licensure Exemption List that is used for meeting this requirement and a State of Florida Basic Skills Exemption Request Form are available via http://www.fldoe.org/workforce/dwframe/ (Related Documents section). Also note that the academic department associated with the exemption is responsible for approving the valid examination credential presented by students. An authorized copy must be received by the Student Records section of the Registrar’s Office for archiving purposes and for updating the Maintain Licensure/Certification Credentials screen (AD CR LC). Upon successful completion of the required processing, the Maintain Student TABE Exemption (SR TS SP TE) Odyssey screen will correctly display the exemption information related to a license. A comment should also be entered in this screen which explains the credential that was used for the exemption.
19. Students enrolled in a State approved apprenticeship program are exempt from the requirement of taking the TABE test.

20. The list of eligible dual enrollment courses, which includes the respective reading, writing, and mathematics placement testing level requirements are available at www.mdc.edu/asa/dual_enrollment.asp#courses. All courses on the approved list, except for SLS 1401, SLS 1505, and SLS 1510 require college-ready placement status in reading and writing.

21. The Appendix section of the Placement Criteria Document includes direct links to resources.