In our efforts to better facilitate the interaction between organizations as well as help organizations develop and market their events and activities, part of the registration requirements will be to submit the New Student Organization Registration form.

An organization page provides basic information about the group that should include a picture/logo, primary contact person, website link, Officers’ information and upcoming events.

Please follow the steps below to submit the New Student Organization Registration form:

**Step 1:** Log into your SharkNet account using your MyMDC email address and password.

**Step 2:** Click on “Organizations” from the top banner.

**Step 3:** Click on “Register a New Organization” from the left-hand column of the page.
Step 4: Click through the registration form and complete all sections. IMPORTANT: Please list the CAMPUS NAME in your organization’s title! Example: Student Government Association – North, Model UN – Kendall.

New Registration - Step 1 of 7

Complete all pages of the form, and CONGRATULATIONS! You have submitted the new student organization form!
**Note: ALL ACTIVE STUDENT ORGANIZATIONS AT ALL CAMPUSES MUST SUBMIT A NEW STUDENT ORGANIZATION REGISTRATION FORM! This is effective for the Fall 2014 semester. Even if you are not a new organization, you MUST register in SharkNet in Fall 2014!

*Please contact your Campus Office of Student Life for any questions or concerns.*