VITA / SINGLE STOP

Miami Dade College’s
Volunteer Income Tax Assistance (VITA) Program & SINGLE STOP
Offers Free Tax Assistance for Low-Income Taxpayers

Miami Dade College Kendall Campus, Building 6
By Appointment: 2:00 – 4:30 pm (Tuesday), in Room 6343
12:30 – 4:30 pm (Thursday), in Room 6343

Miami Dade College Kendall Campus, Building 2
Walk-ins: 9:30 – 5:00 pm (Monday-Thursday), in Room 2118
9:30 – 2:00 pm (Friday), in Room 2118

Vita Coordinator: Prof. (Laura) Hoa N. Burrows, CPA
Phone: 305-237-2283 or 305-237-2375 or 305-237-2502 (walk-ins)
Languages: English and Spanish
LAST APPOINTMENT TAKEN 1 HOUR BEFORE CLOSING

Documents taxpayers must bring to the center: (ORIGINAL DOCUMENTS ONLY)
• Social security card and the social security cards of any dependents to be claims.
• Picture ID (Driver’s License) and medical insurance card or form 1095-A, B or C
• W-2 earnings statement (interest, dividends, etc.)
• 1099 MISC (for self-employed individuals only)
• 1099 INT (interest income)
• Any documents pertaining to expenses to be claimed (cancelled checks for direct deposit of refund or payments, receipts, and prior year tax returns etc…)

Volunteer Tax Assistants will prepare:
• Form 1040EZ • Form 2441 (Child and Dependent Care Credit)
• Form 1040A with Schedule 1,2,3 and IEC • Form 8812 (Additional Child Tax Credit)
• Form 1040 with Schedule • Form 8863 (Education Tax Credits)
A,B,C-EZ, D, EIC, R and SE • Earned Income Tax Credit
• Form 1040V
• Form 1040 ES

For more information, contact Prof. Hoa N. Burrows at hburrows@mdc.edu
MDC School of Business, Kendall Campus
11011 SW 104th Street, Miami, FL 33176  *  305-237-2375 ext 2197