Establishing Florida Residency
for Tuition Purposes

How to Submit Your Florida Residency Documents Remotely
Go to www.mdc.edu

Remote Learning - Online classes are in session now

Students
- Remote Learning Resources

Faculty
- Remote Teaching Resources

Blackboard
- Go to Blackboard

Coronavirus Information
Remote learning for students will continue through the end of the Summer Term. Learn More

We want you to know that MDC cares, especially during these challenging times. We care about our commitment to students. We care about the prosperity of our community. That's why we're providing assistance in a number of ways.

Learn more about MDC's financial and educational support

https://www.mdc.edu/admissions/default.aspx
Click on Admissions

https://www.mdc.edu/admissions/default.aspx
Click on Florida Residency and Tuition Policies

https://www.mdc.edu/admissions/default.aspx
Click on Submit Your Residency Documents Remotely

Florida Residency and Tuition Policies

Overview
- Florida Residency for Tuition Purposes
- Florida Residency for Select Florida High School Graduates
- Out-of-State Fee Waiver for Select Florida High School Graduates
- Out-of-State Tuition Waiver for Veterans

Tuition at MDC
MDC offers a world class education at a very reasonable rate. By starting your academic career at MDC and then transferring to a four-year institution, or completing your Bachelor's with us, you can save thousands of dollars in the overall cost of a college education. Additional savings are available for veterans, in-state residents, and select out-of-state high school graduates.

Submit Your Florida Residency Documents Remotely
You can now complete and submit your Florida residency declaration for tuition purposes online.

Submit your information now

Forms
- Florida Residency for Tuition Purposes Appeal Form (PDF)
- Florida Residency Checklist (PDF)
- Out-of-State Fee Waiver for Select Florida High School Graduates (PDF)
- Tuition Waiver for Combat Veteran (PDF)
- Deferred Action for Childhood Arrivals (DACA) Fee Exemption - Out-of-State Tuition (PDF)

Tuition and Fees

https://www.mdc.edu/admissions/tuition/default.aspx
Enter Your Student Credentials

Student Email: FirstName.LastName001@mymdc.net

The Password Here Will Be the Same as MDConnect
Start Form by Clicking "Complete This Form"

Welcome to Dynamic Forms
Let's get started, Marla.

The Florida Residency Declaration for Student's Hires form needs to be completed.

[Complete This Form]

You can check back here anytime to view your Pending / Draft Forms and review your completed Forms History.

Thank you for using Dynamic Forms!
Florida Residency Declaration for Tuition Purposes

Please read the instructions carefully and check the confirmation box at the bottom of the page in order to continue. Since supporting documents are required to declare Florida residency, you have the option to save progress along the way while you collect the required documentation.

Independent Status: Students age 24 and over. Students who claim to be "independent" and are under the age of 24 must provide documents supporting claim.

Dependent Status: For students under the age of 24 years, your parent or guardian's residency documentation must be provided in addition to their signature on the Declaration Form.

If the claimant is someone other than the student, please enter the claimant information where prompted so that he/she may electronically sign.

Reclassification - A person who was classified as a nonresident for tuition purposes may be eligible for reclassification as a resident for tuition purposes by submitting three (3) documents demonstrating permanent legal residency in the state of Florida for at least 12 consecutive months prior to the start of the term.

Please select one of the following:
- [ ] First Time Submitting Documents
- [ ] Submitting Additional Documents
- [ ] Reclassification

Florida Residency Documents: A minimum of two Florida documents are required. Each document must be dated at least one year before the first day of the term. You may submit two documents from the first group, or one document from each group.

First Group of Documents
- Florida ID or driver’s license
- Florida vehicle registration
- Florida voter’s registration card
- Proof of permanent home in Florida (Homestead Exemption, warranty deed, or multiple years lease contracts)
- Florida H.S. Transcripts/ GED (earned within the last 12 months)
- Proof of full-time employment in Florida (at least 30 hours per week for a 12-month period). Must provide copies of the last 12 paycheck stubs.

Second Group of Documents
- Utility bill and proof of 12 consecutive payments
- Lease agreement and proof of 12 consecutive months of payment (receipts)
- Florida professional or occupational license
- Documents evidencing family ties in Florida
- Florida incorporation
- Membership in FL-based charitable organizations
- Declaration of domicile in Florida

Please ensure all documents are uploaded when you submit the Florida Residency Declaration Form. Documents must be submitted in PDF. PRD, DOCX format. You can upload more than one document at the time. Note: Zip files and file names with spaces or special characters are not accepted. Please ensure your file name contains only numbers and letters.

*If you have further questions, please contact your campus Admissions and Registration Office. Contact information is available online at [http://www.mdc.edu/admissions/one_contact.aspx](http://www.mdc.edu/admissions/one_contact.aspx)

☐ By checking this box, I have read and understood the instructions provided above.
Fill Out Page 2 With Accurate Student Information

Your Last Name, First Name and MDC Student ID will automatically be populated. Select your Campus and enter your Date of Birth.

Select your immigration status and provide the appropriate documentation.

Rule 6A.10.044, F.A.C., Form FRD-1
Effective December, 2015
Fill Out Page 2 With Accurate Student Information

FLORIDA RESIDENCY DECLARATION FOR TUITION PURPOSES

A Florida “resident for tuition purposes” is a person who has, or a dependent person whose parent or legal guardian has, established and maintained legal residency in Florida for at least twelve (12) consecutive months preceding the first day of classes of the term for which Florida residency is sought.

I want to know more details about establishing Florida residency: ☐

Student’s Last Name: ____________________  Student’s First Name: ____________________

Middle Initial: ____________________ MDC Student ID: ____________________

Please select Campus: ____________________

Student’s Date of Birth: ____________________

Student is a:  ☐ Non-U.S. Citizen ☐ Permanent Resident ☐ Other

If Non-U.S. Citizen, Permanent Resident, or Other is selected, student will be required to enter the following information.

Alien Registration Number: ____________________

Issue Date: (01/01/2000)

Visa Category: ____________________

Upload supporting documents here:

Choose File: No file chosen

Files over 25 MB will not be accepted

For non-U.S. citizens, the State of Florida requires both immigration documents and residency documents to establish Florida residency for tuition purposes. U.S. Immigration documents are required for students and persons claiming residency if they are not U.S. citizens and must be valid through the end of the student’s first term.

All non-U.S. citizen students seeking classification as a Florida resident for tuition purposes are required to submit documentation of their legal status in the United States as issued by the United States Citizenship and Immigration Services office.

Upload supporting immigration documentation.
Select Correct Dependent Status and Term on Page 3

Select your dependency status based on your age and information provided in the “I want to know more” checkbox.

TO BE COMPLETED BY THE STUDENT SEEKING FLORIDA RESIDENCY FOR TUITION PURPOSES:

I qualify as a resident for tuition purposes, as defined by section 21, Florida Statutes, for the term for which this application is submitted. I understand that it will be necessary for me to present evidence of residency for tuition purposes, supporting my claim as a Florida resident for tuition purposes. I understand the residency information on qualifying as a dependent or independent student, and declare that:

Select one of the options below:

I am a dependent student under the age of 24: Yes

I want to know more:

I am an independent student 24 years or older: No

I want to know more:

Term Of Application: Fall

Year: 2020

If you would like to know more about Dependent and Independent qualification, click the checkbox.

Select the term for which you are seeking Residency for Tuition Purposes and the year.
Qualification by Exceptions on Page 4

Students who fall under State Exceptions will check off here.

If you select yes, you will need to upload your government issued photo ID.

Florida state exceptions are explained here.

Select the Exception that applies to you, and upload the appropriate documentation using the upload box that populates upon selection.
Dependent students will use parent/claimant information to complete this section. Your parent/claimant will receive an email to complete and sign their portion.

If available to you, you may submit your parent/claimant’s documentation. ALL students must also submit their own government issued ID. Additional documents to submit available by clicking on the checkbox.
For Dependent Students, your information will be auto populated.

Select Next to electronically sign. Upon electronic signature, your parent/claimant will receive an email to complete their portion and sign electronically.
Complete Your Electronic Signature

Electronic Signature

Please read the Disclosure / Consent before you sign your form electronically.

Typing your name exactly as it appears below signifies you are completing this form using an electronic signature. By signing electronically, you are certifying that you have read and understand the Disclosure / Consent and agree to electronically sign. You also agree to receive required disclosures or other communications related to this transaction electronically.

To continue with the electronic signature process, please enter your name and click the “Sign Electronically” button to save your information and submit your electronic signature.

Type your name as it appears on the screen in the spaces provided. Click Sign Electronically to complete your portion. This will automatically forward an email to your parent/claimant for document submission and electronic signature.
Independent students will enter their personal information here. Enter “self” in the Claimants Relationship to Student.

Enter your information for supporting documentation. Additional documents to submit available by clicking on the checkbox.
Independent students will have their information auto populated.

Select Next to electronically sign. Upon electronic signature, your form will be submitted.
Complete Your Electronic Signature

Electronic Signature

Please read the Disclosure/Consent before you sign your form electronically.

Typing your name exactly as it appears below signifies you are completing this form using an electronic signature. By signing electronically, you are certifying that you have read and understand the Disclosure/Consent and agree to electronically sign. You also agree to receive required disclosures or other communications related to this transaction electronically.

To continue with the electronic signature process, please enter your name and click the “Sign Electronically” button to save your information and submit your electronic signature.

If you would like to opt out of electronic signature, please click the “Opt out and print” link below to save your information and print a local copy for your signature.

Opt out and print

Type your name as it appears on the screen in the spaces provided. Click Sign Electronically to complete your and submit your form.
Final Step

Once you have signed and submitted, you will receive a PDF version of your documentation.

Thank you! Your form has been submitted.

View Form PDF