## MIAMI DADE COLLEGE

### FACULTY ADVANCEMENT CALENDAR

**2020-2021**

<table>
<thead>
<tr>
<th>CALENDAR DAY</th>
<th>WEEKDAY</th>
<th>DESCRIPTION</th>
<th>KEY</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEP 15</td>
<td>TUE</td>
<td>Self-assessments submitted to Chairs by faculty on continuing contract.</td>
<td>CC</td>
</tr>
<tr>
<td>15</td>
<td>THU</td>
<td>Deadline for Faculty to submit application for Program for Exception to Doctorate (PED).</td>
<td>PED</td>
</tr>
<tr>
<td>OCT 30</td>
<td>FRI</td>
<td>Chairs complete face-to-face classroom observations for <strong>2020-2021 Performance Review</strong> of faculty eligible for continuing contract.</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chairs complete performance reviews of faculty on continuing contract.</td>
<td>CC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Self-assessments submitted to Chairs by faculty eligible for continuing contract.</td>
<td>ACC</td>
</tr>
<tr>
<td>NOV 21</td>
<td>SAT</td>
<td>Deadline for Faculty Deans to accept appeals of performance reviews from faculty on continuing contract.</td>
<td>CC</td>
</tr>
<tr>
<td>30</td>
<td>MON</td>
<td>Faculty complete elections to Campus Promotion Committees.</td>
<td>PRO</td>
</tr>
<tr>
<td>DEC 4</td>
<td>FRI</td>
<td>Campus Presidents provide recommendations for Campus Faculty Advancement Committees to Provost.</td>
<td>ACC PRO</td>
</tr>
<tr>
<td>15</td>
<td>TUE</td>
<td>Provost and Campus Presidents appoint Campus Faculty Advancement Committees.</td>
<td>ACC PRO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Provost appoints Endowed Teaching Chair Committee.</td>
<td>ETC</td>
</tr>
<tr>
<td>18</td>
<td>FRI</td>
<td>Deadline for faculty eligible for continuing contract to complete required graduate course.</td>
<td>ACC</td>
</tr>
<tr>
<td>JAN 15</td>
<td>FRI</td>
<td>Campuses submit performance reviews of faculty on continuing contract to Human Resources.</td>
<td>CC</td>
</tr>
<tr>
<td>20</td>
<td>WED</td>
<td>Chairs complete performance reviews of faculty eligible for continuing contract.</td>
<td>ACC</td>
</tr>
<tr>
<td>25</td>
<td>MON</td>
<td>Faculty submit letters of application and promotion packets to Chairs.</td>
<td>PRO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deadline for faculty eligible for continuing contract to submit letters of application and continuing contract packets to Chairs.</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deadline for Faculty to submit application for Distinguished Faculty Promotion Exception.</td>
<td>DF</td>
</tr>
<tr>
<td>27</td>
<td>WED</td>
<td>Deadline for Faculty Deans to accept appeals of performance reviews from faculty eligible for continuing contract.</td>
<td>ACC</td>
</tr>
<tr>
<td>30</td>
<td>SAT</td>
<td>Chairs submit continuing contract application packets to Faculty Deans</td>
<td>ACC</td>
</tr>
<tr>
<td>FEB 8</td>
<td>MON</td>
<td>Faculty Deans submit continuing contract packets to Campus Continuing Contract Committees.</td>
<td>ACC</td>
</tr>
<tr>
<td>10</td>
<td>WED</td>
<td>Chairs make recommendations and forward promotion packets to Faculty Deans.</td>
<td>PRO</td>
</tr>
<tr>
<td>15</td>
<td>MON</td>
<td>Chairs complete classroom observation of 1st, 2nd, 3rd, and 4th year faculty.</td>
<td>AC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>1st, 2nd, 3rd, and 4th year faculty submit self-assessments to Chairs.</td>
<td>AC</td>
</tr>
<tr>
<td>20</td>
<td>SAT</td>
<td>Campuses submit performance reviews of faculty eligible for continuing contract to Human Resources.</td>
<td>ACC</td>
</tr>
<tr>
<td>22</td>
<td>MON</td>
<td>Campus Continuing Contract Committees submit recommendations to Faculty Deans.</td>
<td>ACC</td>
</tr>
<tr>
<td>28</td>
<td>SUN</td>
<td>Deadline for Faculty Deans to accept faculty recommendations of continuing contract recommendations.</td>
<td>ACC</td>
</tr>
<tr>
<td>MAR 1</td>
<td>MON</td>
<td>Chairs complete performance reviews of 1st, 2nd, 3rd, and 4th year faculty.</td>
<td>AC</td>
</tr>
<tr>
<td>5</td>
<td>FRI</td>
<td>Faculty Deans and Campus Presidents consult and submit continuing contract recommendations to College President, Provost and Associate Provost for Faculty Initiatives.</td>
<td>ACC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Faculty Deans forward promotions packets to Campus Promotions Committee.</td>
<td>PRO</td>
</tr>
<tr>
<td>8</td>
<td>MON</td>
<td>Deadline for Faculty Deans to accept appeals of performance reviews from 1st, 2nd, 3rd, and 4th year faculty.</td>
<td>AC</td>
</tr>
<tr>
<td>15</td>
<td>MON</td>
<td>Chairs determine faculty who meet Endowed Teaching Chair criteria and forward portfolios to Faculty Dean.</td>
<td>ETC</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Deadline for faculty to submit application for Program for Exception to Doctorate (PED)</td>
<td>PED</td>
</tr>
<tr>
<td>22</td>
<td>MON</td>
<td>Deadline for Faculty Deans to accept appeals from Endowed Chair applicants.</td>
<td>ETC</td>
</tr>
<tr>
<td>APR 10</td>
<td>SAT</td>
<td>Campuses submit performance reviews of 1st, 2nd, 3rd, and 4th year faculty to Human Resources.</td>
<td>AC</td>
</tr>
<tr>
<td>15</td>
<td>THU</td>
<td>Campus Promotions Committees submit recommendations to Faculty Deans.</td>
<td>PRO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Chairs complete review of Endowed Teaching Chair portfolios and forward prioritized list of Endowed Chair candidates to Faculty Dean.</td>
<td>ETC</td>
</tr>
<tr>
<td>23</td>
<td>FRI</td>
<td>Deadline for Faculty Deans to accept promotion appeals from faculty.</td>
<td>PRO</td>
</tr>
<tr>
<td>MAY 1</td>
<td>SAT</td>
<td>Campus Presidents and Faculty Deans consult to review recommendations and submit prioritized list of candidates to Endowed Teaching Chair Committee.</td>
<td>ETC</td>
</tr>
<tr>
<td>4</td>
<td>TUE</td>
<td>Campus Presidents and Faculty Deans consult and submit list of promotion candidates to College President, Provost and Associate Provost for Faculty Initiatives.</td>
<td>PRO</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Faculty on continuing contract begin to submit self-assessments to Chair</td>
<td>CC</td>
</tr>
<tr>
<td>JUN 1</td>
<td>TUE</td>
<td>College President notifies continuing contract candidates and Board of Trustees of recommendations.</td>
<td>ACC</td>
</tr>
<tr>
<td>15</td>
<td>TUE</td>
<td>Endowed Teaching Chair Committee submits decisions to Provost.</td>
<td>ETC</td>
</tr>
<tr>
<td>JUL 30</td>
<td>FRI</td>
<td>Chairs complete classroom observations for <strong>2020-2021 Performance Review</strong> of faculty on continuing contract.</td>
<td>CC</td>
</tr>
</tbody>
</table>

**Note:** When a **deadline** date falls on a weekend, holiday, or non-work period, the next work weekday becomes the actual deadline date.

- **AC** = Annual Contract
- **ACC** = Applying for Continuing Contract
- **CC** = Continuing Contract
- **DF** = Distinguished Faculty
- **ETC** = Endowed Teaching Chair
- **PED** = Program for Exception to Doctorate
- **PRO** = Promotion