

ARTICULATION AGREEMENT

FOR A TRANSFER PROGRAM BETWEEN

Miami-Dade Community College and Capella University

P U R P O S E

This agreement establishes a Transfer Program in which an undergraduate student will attain an Associate in Arts (AA) degree from Miami-Dade Community College (M-DCC) and then transfer to Capella University's undergraduate programs. After completing the academic requirements of the two participating institutions, the students will have earned an AA degree from MDCC and a bachelor's degree from Capella University. This purpose may be achieved through the coordination between Capella University and M-DCC transfer policies, enhanced advising and acceptance of equivalent courses/credits. It is anticipated that specific program-to-program agreements will be developed in the future.

ELEMENTS OF THE AGREEMENT

§1. Admissions Practices

- 1.1. Miami-Dade Community College students planning on completing their Bachelor's degree may apply to Capella University when the student is within 15 credits of completing the Miami-Dade Community College Associates Degree program. Students should be directed to the application form under the student section of the website:
www.capellauniversity.edu/ccap_app.
- 1.2. Due to this alliance, upon Capella's receipt of an application form, Miami-Dade Community College students will receive notice that they are pre-qualified for admittance into Capella's Bachelors' completion program. Additional benefits to the students are as follows:
 - ✓ The standard \$50 application fee is waived
 - ✓ The application process is streamlined – no goal statement or resume required
 - ✓ Access to Capella's advisory services (1-800-CAPELLA or info@capella.edu)
 - ✓ Subscriptions to the Capella's monthly electronic newsletter(s)
- 1.3. Miami-Dade Community College students must successfully complete Miami-Dade Community College Associate of Arts or Science degree

requirements and otherwise meet Capella's admissions requirements. Once the student has completed the Miami-Dade Community College requirements, they will be accepted into Capella's upper division Bachelor's program. Capella will accept the Miami-Dade Community College Associate of Arts or Science Degree transfer credits as a block. Once the student has been awarded the MDCC degree, they will be considered at a junior year status with Capella University.

§2. Program of Study

Students may only take courses concurrently at both institutions if the student has successfully completed the Miami-Dade Community College Associate of Arts or Science degree requirements. The students will have access to advising and other services at both institutions. However, federal regulations require that students may receive financial aid only from a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either Miami-Dade Community College or Capella. Should a student attend both institutions in a single semester, financial aid may be granted only for courses taken from his/her home institution.

Capella will offer a 10% discount to MDCC faculty and staff to take degree and non-degree courses at Capella University. Capella's School of Education and Professional Development provides Master's, PhDs, Graduate Certificates, and continuing education courses that help prepare education leaders and practitioners for the numerous challenges in education and training today. Capella also offers Masters' and PhDs in Psychology, Human Services, and Business.

Scholarships are available to Miami-Dade Community College students and information on these opportunities can be found on Capella University's web page www.capella.edu or by contacting our Enrollment Services department at 1-888-CAPELLA (press 8 after message starts)

§3. Program Management and Reporting

- 3.1 So as to assure the admission and academic success of participating students, Capella University and MDCC agree to develop, maintain, and improve continuously a program management and reporting system.

Capella University and Miami-Dade Community College agree to:

- Appoint a program coordinator to coordinate activities, monitor student progress, and evaluate and improve the program. List the program in the appropriate publications and Web sites of the institution.
- Exchange regularly updated copies of their general catalogs, informational brochures and any other publications, which may be helpful in advising students.
- Provide timely information about significant changes in the program of study that relate to the preparation of participating students.
- Provide additional information that Capella University and M-DCC believe helpful to monitor and assure the academic success of participating students.

Miami-Dade Community College will:

- Place Capella University on their website in the same location of "Articulation Agreements with other colleges". When MDCC has completed the design of their Articulation Agreement Web page, MDCC will allow Capella University to place a website link on the appropriate page.
- Notify Capella annually of changes and additions to its curricula (unless outstanding circumstances arise).

Capella agrees to place on its website a link to Miami-Dade Community College's website for learners to explore taking Associate-level courses at Miami-Dade Community College.

- 3.5 The program coordinators from each institution will assess the program annually in collaboration with participating faculty, advisors, and students so as to continuously improve the program. A report of the assessment and recommendations for improvement will be provided to the Director of Undergraduate Admission at Capella University and the Director of School and College Relations at MDCC.

4. Termination/Modification

- 4.1 This Articulation Agreement is subject to change or modification by mutual written consent between the parties hereto.
- 4.2. This Articulation Agreement may be terminated by either party upon written notice to the other party given at least one year in advance of such termination date. In the event that no students from MDCC are admitted to Capella University for five consecutive academic years, this Articulation Agreement shall automatically terminate at the end of the fifth year.
- 4.3 However, in either case, it is understood and agreed that any student at MDCC specifically tracked for admission to Capella University or already admitted to Capella University due to this agreement will be allowed to complete the program notwithstanding the termination provisions above, so long as the student remains in good academic standing and is making measured progress towards completion of a degree program.

Signatures of Responsible Authorities at the Cooperating Institutions:

Signature obscured
for security

1/15/02
Date

Dr. Eduardo J. Padrón
College President
Miami-Dade Community College

Signature obscured
for security

2/5/02
Date

Dr. Michael Offerman
University President/CEO
Capella University