

# MEMO OF AGREEMENT FOR STUDENT TRANSFERS

Between MIAMI-DADE COMMUNITY COLLEGE  
and  
THE UNIVERSITY OF WISCONSIN-MADISON

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This agreement establishes guidelines and procedures for students wishing to transfer with the Associates in Arts (AA) degree from Miami-Dade Community College (hereinafter referred to as M-DCC) to the University of Wisconsin-Madison (hereinafter referred to as UW-Madison). This general agreement covers students transferring from M-DCC to UW Madison's undergraduate programs. It is anticipated that specific program-to-program agreements will be developed in the near future.

## Transfer Admission

M-DCC is an open-admissions institution that assesses the holders of a high school diploma (or equivalent) wishing to enter this program and places them in courses on the basis of their academic background and/or demonstrated experience in specific courses. Applicants may be required to participate in the M-DCC assessment program.

### Participating students shall complete at M-DCC:

- The Associates in Arts (AA) degree with a GPA of 3.5 or higher.
- Courses that will transfer to fulfill the UW-Madison general education requirements in Quantitative Reasoning Part A and Communications Part A (see appendix for course listings).

### To be admitted to UW-Madison, participating students must:

- Submit application materials for evaluation to the Office of Undergraduate Admissions at the UW-Madison
- Meet the requirements for admission to UW Madison, which include:
  - Two years of foreign language study, defined as two years in high school, or eight-ten semester credits in college, of sequential study in one foreign language. A student whose native language is not English is exempt from this admissions requirement provided the student demonstrates proficiency in the native language.
  - One year each of high school level algebra, plane geometry, and a third year of college preparatory math. College-level algebra will satisfy the third year of college preparatory math requirement. A course equivalent to UW-Madison Math 113 Trigonometry will satisfy the requirement for plane geometry.

- Obtain a positive recommendation from the M-DCC Agreement Coordinator and the appropriate Academic Dean of M-DCC.

For entry into majors and programs with specific admission requirements, in addition to the general admission requirements, participants must meet the same criteria as UW-Madison continuing students.

### **Financial Support**

Scholarships will be offered to a maximum of five students per year who complete their AA at M-DCC with a GPA of at least 3.5 and maintain a minimum overall GPA of 3.0 and a minimum GPA of 3.0 in courses applicable to the major program for each semester enrolled at UW-Madison.

These scholarships will consist of out-of-state tuition remission and a support package (including a cash award and other support, such as grants, loans, and/or work study) sufficient to cover each student's cost of attendance at UW-Madison.

Scholarships will be provided for a period of four semesters of full-time enrollment, with the possibility of extension by mutual agreement on a semester-by-semester basis for the purposes of completing the degree.

Students who wish to be considered for these scholarships must also apply for and be eligible for student financial aid.

### **Progress and Degree Completion**

For continuing scholarship support, recipients must maintain a minimum overall GPA of 3.0 (cumulative) and a minimum GPA of 3.0 in courses applicable to the major program at UW-Madison.

To continue in a specific academic program, participating students must meet the program's criteria for satisfactory progress and must meet the same criteria as UW-Madison continuing students.

Participating students will complete all degree requirements for the program in which they are enrolled and satisfy the general education requirements for UW Madison and the school/college in which they are enrolled.

### **Program Management and Reporting**

To assure the admission and academic success of participating students, UW-Madison and M-DCC agree to develop, maintain and improve continuously a program management and reporting system.

**Each institution will:**

- Appoint an agreement coordinator to coordinate activities, monitor student progress and evaluate and improve the program,
- Publicize the transfer agreement among its faculty & students,
- Collaboratively develop a brochure describing the transfer agreement,
- Exchange regularly updated copies of their general catalogs and any other publications, which may be helpful in advising students,
- Provide timely information about significant changes in the program of study that relate to the preparation of participating students, and
- Exchange any other information that M-DCC and UW-Madison believe helpful to monitor and assure the academic success of participating students.

**M-DCC will:**

- Identify prospective interested student candidates as early as possible and provide a list of those students to UW-Madison at the beginning of each academic year,
- Provide UW-Madison admission requirement information to all prospective M-DCC/UW-Madison transfer students.

**UW-Madison will:**

- Provide a report to M-DCC at the end of each term that includes the record of grades of M-DCC transfer students that matriculate at UW-Madison, if the student gives permission,
- Provide the details of this agreement, through its Office of Undergraduate Admissions, to any high school applicant from the state of Florida who applied to UW-Madison but was not admitted at that time,
- Offer scholarships to a maximum of five students transferring from M-DCC to UW-Madison. The scholarship support will consist of out-of-state tuition remission and a support package (including a cash award and other support, such as grants, loans, and/or work study) sufficient to cover each student's cost of attendance at UW-Madison. The scholarships will be offered to those students accepted to UW-Madison with a minimum overall GPA of 3.5 and who continue at UW-Madison with an overall GPA of 3.0 and a minimum GPA of 3.0 in the major program. Scholarship support will continue for a period of four semesters of full time enrollment at UW-Madison, with the possibility of extension by mutual agreement on a semester-by-semester basis for the purposes of completing the degree.
- Require students who wish to be considered for this scholarship support to be eligible for and to apply for financial assistance.

- Assess the agreement annually in collaboration with participating faculty, advisors, and students to continuously improve the program.

### Termination/Modification

This Memo of Agreement is subject to change or modifications by mutual written consent between the parties hereto. It is understood and agreed, however, that this agreement may be modified by UW-Madison, and in consultation with M-DCC, as may be necessary to bring it within the purview of and in accord with the directives of the Provost of the UW-Madison, the Statutes governing the UW-Madison, or the policies of the Board of Regents of the University of Wisconsin System.

This Memo of Agreement may be terminated by either party upon written notice to the other party given at least one year in advance of such termination date. In the event that no students from M-DCC are admitted to UW-Madison for five consecutive academic years, this agreement shall automatically terminate at the end of the fifth year. However, in either case, it is understood and agreed that any student already admitted to M-DCC or UW-Madison due to this agreement will be allowed to complete the program notwithstanding the termination provisions above, so long as the student remains in good academic standing and is making measured progress toward completion of a degree program.

Signature of Responsible Authorities at the Cooperating Institutions

MIAMI-DADE COMMUNITY COLLEGE

UNIVERSITY OF WISCONSIN, MADISON

Signature obscured  
for security

Signature obscured  
for security

President

Chancellor

Dr. Eduardo J. Padrón

Dr. John Wiley

3/22/01  
Date

3/22/01  
Date