



Petition to Assign Gordon Rule Writing Equivalency

Students who want to obtain writing credits for courses taken at an institution that is not a Florida public higher education institution must petition the Discipline Committee. This form, along with all necessary attachments, must be submitted to the appropriate Discipline Chair for the course for which the student is petitioning. The petition process may take up to one (1) month and the student will be informed via email of the final outcome.

Student Information:

Student Name: _____ MDID#: _____

MDC Email Address: _____

Alternative Email address: _____

Home Address: _____

Phone (home): _____ (cell): _____

Student Signature: _____ Date: _____

Course to be Evaluated (to be completed by college personnel):

Course Discipline: English Humanities Social Sciences Other _____

Course Title: _____

Course Number: _____ Semester and Year Taken: _____

Institution where course was taken: _____

If the course is equivalent to an MDC course, please indicate MDC course number: _____

Student must provide attachments: Course Description **AND**

Course Syllabus **OR** Course Competencies

Note: Student must submit the course description and one of the following: (1) course syllabus or (2) competencies. These documents can be obtained by contacting the institution where the course was originally taken. Additional documents may be requested, if needed.

Outcome of Request:

Course APPROVED for Gordon Rule writing credit.

Course NOT approved for Gordon Rule writing credit.

Discipline Chair/Convener signature: _____ Date: _____

Discipline Academic Dean signature: _____ Date: _____

Entered into Odyssey Database: _____ Date: _____

Registrar (or Designee) signature

Notification sent to student's e-mail address: Date: _____