## Course Description:

This course will provide a focused review and practice of the basic elements necessary for effective writing in any situation or any type of report specifically within the intelligence community. It is designed for the entry-level criminal justice practitioner and beginning student interested in entering the field. Pre-requisite: ENC1101 (3 credit hours)

### Course Competency | Learning Outcomes
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**Competency 1:** The student will identify the foundations of good intelligence communication by: | • Communication  
• Information Literacy
- Implementing good writing habits.  
- Identifying the three missions of intelligence writing.  
- Differentiating between academic and intelligence writing.  
- Describing the steps in the Analyst’s Learning Process.

**Competency 2:** The student will discuss the use of argument in intelligence writing by:  
- Demonstrating the importance of thesis statements.  
- Applying ancient thinking methods in a systematic manner to move from informal reasoning to persuasive argument.  
- Evaluating and reading the arguments posited by others in intelligence products.

**Competency 3:** The student will explain the products of the intelligence community both printed and electronic by:  
- Identifying the three general forms of intelligence.  
- Identifying a distinct beginning, middle and end of intelligence reports.  
- Evaluating finished intelligence.  
- Distinguishing between known information and analytical supposition.

**Competency 4:** The student will apply the basic principles of writing by:  
- Demonstrating clarity, conciseness, and correctness in intelligence writing.
2. Constructing written documents that are appropriate, complete and coherent.
3. Utilizing strong verbs and few prepositional phrases in the writing process.

**Competency 5:** The student will demonstrate the distinct phases of the intelligence writing process by:

1. Explaining the importance of the pre-writing phase.
2. Constructing first drafts.
3. Examining the characteristics of effective conclusions.
4. Writing analytically throughout the process
5. Revising drafts for organization, style and errors.

**Competency 6:** The student will discuss the importance of briefings in the intelligence communities by:

1. Recognizing the types and principles of briefings.
2. Identifying the elements of a good briefing.
3. Organizing and writing the briefing
4. Utilizing techniques for improving the briefing.