We have changed our Registration process!

FROM OUR WEBSITE: WWW.MDC.EDU/CE SELECT REGISTRATION ON THE BANNER.
CLICK ON:

Search & Register for Classes

AND CONTINUE WITH THE STEPS BELOW TO REGISTER FOR THE CLASSES OF YOUR CHOICE.

SELECT TERM AND CLICK ON CONTINUE:

You may just enter the CLASS NUMBER from the class you have selected on this brochure and click the SEARCH button, or if you would like to search for a class not found on this brochure but could be offered at a different campus follow the steps below:

CAMPUS: Select the Campus where you would like to take the class.
LOCATION: If you prefer a class at a specific campus select it here.
COURSE SUBJECT: Select according to the class you are searching. This brochure shows the SUBJECTS in bulleted format under each CATEGORY.
CLASS NUMBER: The number corresponding to each specific class as shown on this brochure.
COURSE NUMBER: Don’t need to enter anything.
COURSE TITLE KEYWORD: A specific keyword for the class title you are searching for. Ex. Microsoft, SAT, Swimming etc.
Show Open Classes Only: If selected it will show only classes that are still available for registration.
Show Online Classes Only: If selected it will show ONLINE classes only.
The bulleted items below are the COURSE SUBJECTS in the SEARCH screen:
Bussiness Courses and Certifications

- Accounting CPA - CEUs
- Accounting Applications
- Accounting, Bookkeeping & Office Skill
- Business Technology
- Certificates and Careers
- Center for Service Excellence
- Certification Prep Courses
- Employment Rules
- Entrepreneurship and Small Business
- Financial Management
- Homeland Security
- Human Resources
- Interior Design
- Invest, Retire Plan, Personal Finance

- Management and Supervision
- Marketing
- Marketing (CEUs)
- Nonprofit (CFRE) - CEUs
- Occupational Safety
- Personal and Professional Development
- Project Management (PDU)
- Six Sigma
- Tax Preparation
- The Nonprofit Institute
- Professional and Workforce Training

Subjects lighter in color are available at different campuses.

Accounting Applications
QuickBooks 14 Level 1 (24 Hours) $315
15429 1/30-3/7 TuTh 6:00 - 8:00 p.m.

Accounting, Bookkeeping & Office Skills
Administrative Assistant (12 Hours) $83
12793 2/06-2/27 Tu 6:30 - 7:30 p.m.

Certification Prep Courses
Certified Nursing Assistant (CNA) Test Prep (90 Hours) $675
11357 1/22-4/04 MWF 5:30 - 8:30 p.m.
15266 1/27-4/7 Sa 8:30 - 5:30 p.m.

Entrepreneurship and Small Business
Business Workshop Series (15 Hours) $349
16071 3/7-4/04 W 6:00 - 9:00 p.m.

Personal and Professional Development
Notary Public Workshop (3 Hours) $59
15112 1/23 Tu 6:00 - 9:00 p.m.
11268 2/27 Tu 6:00 - 9:00 p.m.

Tax Preparation
Personal Income Tax Preparation (20 Hours) $149
11255 1/23-2/13 TuTu 6:00 - 9:00 p.m.

Preparación de Impuestos (20 Hours) $149
11256 1/20-2/10 Sa 9:00 - 2:00 p.m.

Aviation Program
Aircraft Dispatcher Certification Preparation (203 Hours) $2,700
15042 2/20/18 - 5/24/18 MTuWTh 6:00 - 9:00 PM

Small UAS (Drones) (16 Hours) $199
16479 2/10/2018 - 2/11/2018 SaSu 8-00am - 5:00pm
16480 3/24/2018 - 3/25/2018 SaSu 8:00am - 5:00pm

Private Pilot Ground School (45 Hours) $549
16481 3/3/2018 - 4/14/2018 Sa 9:00am - 4:30pm

MIA: Miami International Airport
MEA: Miami Executive Airport

Construction Certification
Carpentry Certification (120 Hours) $1,700
18171 1/16/2018 – 3/16/2018 TuTh 9:00 am – 1:00 pm

Masonry Certification (125 Hours) $1,700
18173 1/16/2018 – 3/20/2018 TuTh 9:00 am – 1:00 pm

M = Monday (Lunes) Tu = Tuesday (Martes)
W = Wednesday (Miércoles)
Th = Thursday (Jueves) F = Friday (Viernes)
Sa = Saturday (Sábado) Su = Sunday (Domingo)
C = Online Classes

Clases en Espanol: TBA: To Be Announced

Clases en Espanol: TBA: To Be Announced

Clases en Espanol: TBA: To Be Announced

Clases en Espanol: TBA: To Be Announced

IN PERSON!
Visit our offices in Room B112

www.mdc.edu/ce
## Child Care Training
### Child Care In-Service & CEUs

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Code</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDA National Preparation (45 Hours) $405</td>
<td>11260</td>
<td>2/7-5/16</td>
<td>W</td>
<td>6:00 - 9:00 p.m.</td>
</tr>
<tr>
<td>Computer Technology for Early Childhood Professionals – Beginning (45 Hours) $259</td>
<td>11261</td>
<td>2/8-5/17</td>
<td>Th</td>
<td>6:00 - 9:00 p.m.</td>
</tr>
<tr>
<td>Making Services of Classroom Interaction (45 Hours) $259</td>
<td>17800</td>
<td>2/3-3/10</td>
<td>Sa</td>
<td>9:00-200 p.m.</td>
</tr>
<tr>
<td>High Scope Curriculum (45 Hours) $395</td>
<td>17802</td>
<td>2/10-4/28</td>
<td>Sa</td>
<td>9:00-200 p.m.</td>
</tr>
<tr>
<td>Behavior Management (45 Hours) $259</td>
<td>17801</td>
<td>3/3-5/05</td>
<td>Sa</td>
<td>9:00-200 p.m.</td>
</tr>
<tr>
<td>Florida Child Care Professional Credential (FCCPCI) (60 Hours) $349</td>
<td>11263</td>
<td>2/6-5/10</td>
<td>TuTh</td>
<td>6:00 - 9:20 p.m.</td>
</tr>
<tr>
<td>Florida Child Care Professional Credential (FCCPCII) (60 Hours) $349</td>
<td>11264</td>
<td>2/3-5/05</td>
<td>Sa</td>
<td>8:00 - 1:00 p.m.</td>
</tr>
<tr>
<td>Florida Child Care Professional Credential (FCCPCII) (60 Hours) $349</td>
<td>11265</td>
<td>2/3-5/05</td>
<td>Sa</td>
<td>8:00 - 1:00 p.m.</td>
</tr>
</tbody>
</table>

### Child Care Training

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<tr>
<th>Course Description</th>
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<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Hours Child Care Facility Personnel Training (30 Horas) $149</td>
<td>11265</td>
<td>2/03-3/10</td>
<td>Sa</td>
<td>9:00 - 3:30 p.m.</td>
</tr>
<tr>
<td>12820</td>
<td>4/17-5/03</td>
<td>MoTuTh</td>
<td>3:00 - 8:30 p.m.</td>
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</tr>
<tr>
<td>5 Hours de Desarrollo del Lenguaje y la Enseñanza de la Lectoescritura (Early Literacy Training) (5 Horas) $45</td>
<td>11372</td>
<td>1/26</td>
<td>Th</td>
<td>9:00 - 2:00 p.m.</td>
</tr>
<tr>
<td>11373</td>
<td>3/23</td>
<td>F</td>
<td>9:00 - 2:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>5 Horas de Prácticas Apropiadas para Infantes y Párvulos (5 Horas) $45</td>
<td>11272</td>
<td>2/28</td>
<td>W</td>
<td>9:00 - 2:30 p.m.</td>
</tr>
<tr>
<td>12274</td>
<td>5/04</td>
<td>F</td>
<td>9:00 - 2:30 p.m.</td>
<td></td>
</tr>
<tr>
<td>5 Horas Entendimiento de La Práctica Apropiada para el Desarrollo (UDAP) (5 Horas) $45</td>
<td>11374</td>
<td>3/24</td>
<td>Sa</td>
<td>9:00 - 2:00 p.m.</td>
</tr>
<tr>
<td>Understanding Developmentally Appropriate Practice (UDAP) (5 Hours) $45</td>
<td>12835</td>
<td>3/24</td>
<td>Sa</td>
<td>9:00 - 2:00 p.m.</td>
</tr>
<tr>
<td>16215</td>
<td>4/21</td>
<td>Sa</td>
<td>9:00 - 2:00 p.m.</td>
<td></td>
</tr>
</tbody>
</table>

### Creative Curriculum Preschool

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Code</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Curriculum Preschool $380</td>
<td>16378</td>
<td>2/08-5/17</td>
<td>Th</td>
<td>6:00 - 9:00 p.m.</td>
</tr>
</tbody>
</table>

### Family Child Care

<table>
<thead>
<tr>
<th>Course Description</th>
<th>Code</th>
<th>Dates</th>
<th>Days</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family Engagement and Inclusion (45 Hours) $380</td>
<td>11259</td>
<td>2/08-5/17</td>
<td>Th</td>
<td>6:30 - 9:30 p.m.</td>
</tr>
</tbody>
</table>

Our GED preparation programs combine academic instruction with job readiness, career and college exploration activities, and other support services provided by highly qualified instructors and advisors.

- Convenient locations
- Morning and afternoon schedules
- Graduation ceremony
- College environment
- State-of-the-art computer labs
- Personalized advisement
- Blended classroom instruction and tutoring
- Customized programs of study
- Easy transition to degree & technical programs.

Prefer to study anywhere, anytime, at your OWN pace?
GED Online - Please call 305-237-3214 or 305-237-7369.

Enrollment is limited. Call today for information! 305-237-1504
**HEALTH CAREERS**

We offer a variety of certifications, CEUs, and other programs to help you start, refresh, or renew your career in the health care field. Courses include PALS, ACLS, CPR, nursing skills update, home health aide, and more.

- ACLS Courses
- American Heart Assoc Courses
- Assisted Living Facility
- Behavioral Health Technician
- CPR for Health Care Providers
- Dental Hygiene
- EKG Courses
- EMT & Paramedic Refresh Courses
- Health Care Provider Courses
- Health Community Interest of Orientation
- Home Health Care Giver
- Training
- Health Professional Exam Prep
- MRI Certification Program
- Mandatory Continuing Education
- Medical Billing and Coding
- NCLEX RN and LPN Remedial
- Nursing Courses
- PALS Courses

Subjects lighter in color are available at different campuses.

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**ENGLISH AS A SECOND LANGUAGE (ESL)**

Whether for personal enrichment, business purposes, or social interaction, we have the right foreign language class for you! Choose a variety of levels in languages such as English, Spanish, Italian, French, Portuguese, Chinese, Arabic, Japanese, German, American Sign Language, and more.

- American Sign Language
- Intensive English Program
- English Program
- Foreign Languages

**TOEFL Exam Preparation**

Subjects lighter in color are available at different campuses.

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**LANGUAGES CENTER**

Monday – Wednesday from 8:30 a.m. to 5:00 p.m.
Thursday from 8:30 a.m. to 2:00 p.m.
Friday from 8:30 a.m. to 12:00 p.m.

Please Register in Room A-114 for an appointment.

Students will choose preferred class time after the exam.

**ENGLISH AS A SECOND LANGUAGE (ESL)**

- Placement Exams

---

**ENGLISH PROGRAM**

- English Conversation Courses
- Placement exam is required. Please Register in Room 1158 for an appointment, Students will then choose preferred class time after the exam.

**ENGLISH PROGRAM**

- English Conversation 1 (28 Hours) $125
  12808 1/27-4/7 Sa 9:00 - 12:10 p.m.

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**ENGLISH PROGRAM**

- Business & Professional Development

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**FOREIGN LANGUAGES**

- Spanish

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**SPANISH**

- Spanish 1 (28 Hours) $149
  12808 1/27-4/7 Sa 9:00 - 12:10 p.m.

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**Miami Dade College • Homestead Campus**

**Class Schedule**

Spring 2018
TECHNOLOGY INSTITUTE
We have a wide-range of courses that serve everyone, from beginners to IT professionals. Windows, Mac, Microsoft Office, web design, graphic design, and CAD are just some of our offerings. Certification prep courses for CompTIA, Microsoft, and Cisco are also available.

DIGITAL MARKETING/GRAPHIC DESIGN
eBay for Sellers (8 Hours) $114
16418  2/23-3/16 Fr  6:00 - 8:00 p.m.

MICROSOFT © OFFICE SUITE
Microsoft office 2016 Basic: Word, Excel, and PowerPoint (24 Hours) $257
16451  1/27-3/10 Sa  9:00 - 1:00 p.m.

TEST PREPARATION
Ensure success in standardized exams with our test preparation courses. Offerings include ACT, FTCE, GED, GMAT, GRE, LSAT, PERT, and SAT.

• Citizenship Exam Prep
• Certification Prep Courses
• College Entrance Exam Preparation
• FL Standards Assessment Prep
• Graduate Exam Preparation
• Green Technology Certificates
• Solar Water Heating Specialist

CITIZENSHIP EXAM PREP
Citizenship (15 Hours) $79
11275  2/8-4/5 Th  6:00 - 8:05 p.m.

ASVAB
ASVAB (12 Hours) $125
14851  4/3 - 04/19 TuTh  7:00 – 9:00 p.m.

Military 101 (21 Hours) $79
16486  1/27 – 3/17 Sa  10:00 – 1:00 p.m.

COLLEGE ENTRANCE EXAM PREPARATION
ACT Intense Read/Write (12 Hours) $149 No classes at Homestead
SAT Test Preparation (30 Hours) $239
15225  1/27-4/7 Sa  9:00 - 12:00 p.m.

ONLINE AND SPANISH COURSES
ONLINE COURSES
Study online for your convenience and participate at your leisure. Online learning courses are informative, fun and convenient. Enjoy the ease and flexibility of developing and strengthening any skills online.

Many more courses are available at http://ceonline.mdc.edu  305-237-2543

CLASES EN ESPAÑOL
GED EN ESPAÑOL
• GED en Español (56 Hours) $219
  14255  1/27-4/21 Sa  9:00 - 2:00 p.m.
• Preparacion de Impuestos (20 Hours) $149
  11256  1/20-2/10 Sa  9:00 - 2:00 p.m.