



**PART 3 – Dual Enrollment Course Approval**

This section must be completed by the student’s school Guidance Counselor/home school official and signed by the school principal. Please list all Dual Enrollment courses that the Guidance Counselor/home school official approves for the student to take during the term/year enrollment intention listed at the top of this form.

MDC COURSE (e.g. ENC1101)	COURSE TITLE	COURSE #	Alternate Course #	HIGH SCHOOL SUBJECT AREA MET	CAMPUS

To Order Text Books, please log onto the Dual Enrollment Website (<https://www.mdc.edu/future-students/high-school/dual-enrollment.aspx>) for instructions. Please wait approximately 48 hours after registration before ordering any course materials.

Name of School: \_\_\_\_\_ Public/Charter \_\_\_\_\_ Private \_\_\_\_\_ Home School \_\_\_\_\_

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Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

High School Unweighted GPA \_\_\_\_\_

**PART 4 – Alternative Placement Criteria Eligibility - Effective for Summer and Fall 2020**

Eligibility Criteria: Provide test scores or high school courses with highest grade as proof of the student meeting alternative criteria.

ENC1101 and other college credit courses on the approved list	<ul style="list-style-type: none"> <li>➤ An ERW score <math>\geq</math> 430 on the PSAT/NMSQT, or</li> <li>➤ 2019 Secondary English Language Arts Reading FSA Level <math>\geq</math> 4, or</li> <li>➤ ‘B’ or better grade in Honors English (High School) and other Honors Core* Subject area (High School) Honors course or any two other core courses offered through the AP, IB, or Cambridge/AICE programs.</li> </ul>	Test Date: _____ Test Type: _____  Test Score: _____  Course # 1: _____ Grade: _____  Course # 2: _____ Grade: _____  Counselor Initials: _____
MAT1033 MGF1107	<ul style="list-style-type: none"> <li>➤ A Math <math>\geq</math> 480 on the PSAT/NMSQT, or</li> <li>➤ 2019 Secondary Mathematics FSA or EOC Level <math>\geq</math> 4, or</li> <li>➤ ‘B’ or better grade in the following High School courses: Algebra 1 Honors, Algebra 2, Algebra 2 Honors, Pre-Calculus, Calculus, or any Mathematics course offered through the AP, IB, or Cambridge/AICE programs.</li> </ul>	Test Date: _____ Test Type: _____  Test Score: _____  Course # 1 _____ Grade: _____  Counselor Initials: _____
MAC 1105 MAC 1106 MGF 1106 STA 2203	<ul style="list-style-type: none"> <li>➤ A Math <math>\geq</math> 530 on the PSAT/NMSQT, or</li> <li>➤ ‘B’ or better grade in Algebra 2, Algebra 2 Honors, Pre-Calculus, Calculus, or any Mathematics course offered through the AP, IB, or Cambridge/AICE programs.</li> </ul>	Test Date: _____ Test Type: _____  Test Score: _____  Course # 1: _____ Grade: _____  Counselor Initials: _____
MAC 1114 MAC 1140 MAC 1147 MAC 2233	<ul style="list-style-type: none"> <li>➤ ‘B’ or better grade in Pre-Calculus or Calculus.</li> </ul>	Course # 1: _____ Grade: _____  Counselor Initials: _____
MAC 2311	<ul style="list-style-type: none"> <li>➤ ‘B’ or better grade in Calculus.</li> </ul>	Course # 1: _____ Grade: _____  Counselor Initials: _____

**PART 5 – Secondary School Approval**

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Name of Guidance Counselor	School Telephone Number & Extension	Counselor Email
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Signature of Guidance Counselor	Date (MM/DD/YYYY)
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Signature of School Principal	E-mail	Date (MM/DD/YYYY)
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**PART 6 – MDC Admission and Enrollment Approval**

Approved for Dual Enrollment	Yes	No
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Signature of Dual Enrollment Coordinator	Date (MM/DD/YYYY)
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Signature of Authorizing MDC Official	Date (MM/DD/YYYY)
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If student is being granted approval based upon the continuing 12 credit exception, please specify:

# EARLY ADMISSION PROGRAM FORM

## INFORMATION AND ADMISSION REQUIREMENTS

### 1. What is Early Admission?

The Early Admission program is a form of Dual Enrollment through which eligible high school students or home school students enroll at Miami Dade College on a full-time basis during their senior year in courses that are creditable toward the high school diploma and the Associate degree.

### 2. Who is eligible for the Early Admission program at Miami Dade College (MDC)? Students who meet the following criteria:

- Minimum 3.5 high school unweighted grade point average (GPA).
- Earned college ready scores in reading, writing, and mathematics on a state-approved placement test such as SAT/ACT, CPT, or PERT.
- Authorization from their high school principal, counselor, and parent/guardian.
- Expressed intent to pursue a postsecondary degree.
- Completed an interview with the Campus Early Admission/Dual Enrollment Coordinator to determine that the student has potential to successfully complete all college credit courses.

### 3. Who pays the College tuition for Early Admission?

- Public, charter, and private school students are exempt from registration, tuition, laboratory fees, and special fees for eligible Early Admission courses.
- As of July 1, 2013 public, charter, and private high schools shall reimburse the College for Early Admission instruction provided to its students.
- Home school students are also exempt from any fees if taking courses that count toward high school graduation.
- If a student withdraws from the school district/private school after registering for dual enrollment and does not withdraw from the dual enrollment classes prior to the drop/add date, the student will be held liable for the tuition cost for the courses.

### 4. Who pays for the textbooks?

- Miami-Dade County public high school students will receive their instructional material at no cost. Students are issued a Dual Enrollment book voucher by their high school advisor. Charter Schools will provide textbooks for their students participating in Dual Enrollment.
- Private high school students and home school students must provide and pay for their own materials.

### 5. Are all college courses available through Early Admission?

- High school students should first consult with a Guidance Counselor to enroll in courses that count toward their high school graduation.
- Students must be enrolled in a minimum of 12 credits per semester (24 college credits) which meet the requirements for the student's senior year and high school graduation. The maximum is 15 credits per semester, and students must complete the Fall and Spring semesters.
- In addition to the State's "Dual Enrollment Course High School Subject Area Equivalency List" which identifies the MDC courses taken through dual enrollment that satisfy high school subject area graduation requirements, any college credit course comprised of three (3) credits or more can be considered for Early Admission, subject to approval by the student's school and MDC academic unit.
- Students must meet all course prerequisite and placement testing requirements for a course to be considered for Early Admission.
- Developmental education courses, physical education courses, private lessons, some recreation courses, and independent study courses are not eligible for Dual Enrollment.

### 6. What is the Early Admission application process?

- The MDC Early Admission form with the signatures of the student, principal, counselor, and parent/guardian should be submitted with a completed MDC Admission Application form in order to obtain special admission to the College. Both forms should be forwarded to the College campus the high school student plans to attend AT LEAST 10 BUSINESS DAYS IN ADVANCE of the requested term of enrollment.
- High school students who participate in the Early Admission program are enrolled as "special" students at MDC until they graduate from high school. Upon presentation of final high school transcript indicating graduation date, the College will change the student's status from special student to regular student.
- Additionally, public school students must sign the M-DCPS Early Admission High School Diploma Agreement Form (FM-2829). If at any time an Early Admission student does not meet the 12-credit per semester requirement, the student must return to the home senior high school.

### 7. What do I need to do every semester?

- Students will be required to provide a completed MDC Early Admission Program Form each term in order to retain enrollment eligibility.
- Students whose College GPA falls below 2.0 are ineligible to continue Early Admission.

### 8. Will Early Admission courses transfer to other colleges or universities?

- High school students enrolled at MDC will receive grades and credit for their college work which will be recorded on a permanent academic record maintained by the College.
- College credits completed with satisfactory grades will apply toward an Associate Degree or Certificate at MDC. These credits will transfer to any public college or university offering that course with the same prefix and number.
- Upon high school graduation, if students do not attend the same college or university where they earned the Early Admission credit, the application of transfer credit may vary at the receiving institution.

