

**TRANSFER ADMISSIONS MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE DISTRICT BOARD OF TRUSTEES OF  
MIAMI DADE COLLEGE, FLORIDA  
AND  
MARYMOUNT UNIVERSITY’S HONORS PROGRAM**

**I. Parties**

This Memorandum of Understanding (MOU) is made by and between The District Board of Trustees of Miami Dade College, FL (“MDC”) on behalf of the Miami Dade College Honors College, located at 300 N.E. 2<sup>nd</sup> Avenue, Miami, Florida 33132 and Marymount University (“MU”) located at 2807 N. Glebe Road, Arlington VA 22207. Collectively, both MDC and MU shall be referred to as the “Parties.”

**II. Purpose**

MU recognizes the valuable contribution that Community College students make to our university generally, and that Community College Honors students make to the Honors Program specifically. Toward that end, this MOU is entered into with MDC with the following objectives:

- To attract qualified MDC Honors students to MU’s Honors Program
- To facilitate an efficient and smooth transition from MDC’s Honors Program to MU’s Honors Program
- To provide a path of coursework in the Honors Program for students from MDC who are admitted to MU’s Honors Program

Please note: This MOU will not guarantee admittance to MU’s Honors Program.

**III. Provisions**

**A. Eligibility**

Admission to Marymount’s Honors Program is competitive. All applicants must apply before the November deadline for spring admissions, and the March deadline for fall admissions.

To be eligible for admissions into the Honors Program at MU, MDC students must:

- Be admitted to MU;
- Complete MDC’s Honors Curriculum of 36 Honors credits;
- Have earned a B or higher in all of their MDC Honors Courses
- Have a minimum cumulative MDC GPA of 3.50 (4.0 scale) upon application to MU;
- Submit an MU Honors Program application, including an essay and two MDC faculty letters of recommendations, one of which must specifically speak to their ability to

- thrive in the Honors Program, in addition to the general university admission application.
- Successfully complete an interview with the MU Honors Program director or an MU Honors Committee member.

## **B. Implementation**

- MDC students must have earned a B or higher in their Honors courses in order for them to count towards MU's Honors Program requirements, and must have earned a 3.50 overall GPA at MDC.
- These 36 HON credits would meet the requirements for (or transfer as equivalent to) MU's required HON Seminars, and other Liberal Arts Core required courses.
- All Honors students admitted to MU's Honors Program from MDC's must successfully complete (e.g. earn a B or higher) the 12 credit Marymount Honors Research tutorial sequence: HON 200 *Traditional tutorial*, HON 300 *Advanced Tutorial*, HON 399 *Research Tutorial: Thesis Proposal*, and HON 400 *Research Tutorial: Honors Thesis*, while maintaining a 3.50 GPA overall.
- To be recognized as an MU Honors Scholar upon graduation, students must successfully write and publicly defend an Honors Thesis.

## **C. Benefits**

- Substantial tuition scholarships (Ex. 2018 – 2019 AY \$8,000 Transfer Scholarship, \$4,000 Honors Scholarship and \$3,000 MDC Scholarship). Most current scholarship information is available at: <https://www.marymount.edu/Admissions/Financial-Aid/Types-of-Aid/Transfer-Students>.
- Priority course registration and housing selection (including “living/learning communities” that may be offered in the residence halls).
- One-on-one mentoring in tutorials and the thesis project.
- Additional advising from the MU Honors Director to complement their major program advising and ease registration.
- Allowed the benefit of taking up to 2 credit hours over the standard maximum of 18 credit hours of academic coursework in a given semester without incurring an overage charge (see MU website for more information).
- Exclusive access to an Honors student lounge, with free printing available.
- Being a part of an intellectual community, with special field trips, lectures, and service activities.
- The Honors program offers travel money for students attending and presenting their tutorial and thesis work at professional conferences.
- The DISCOVER Program provides stipends and housing for students who are interested in working with faculty on research projects during the summer.

- Honors Program graduates' final transcripts and diplomas will denote, "*Honors Program Scholar*." Participants will also be recognized yearly in the University's spring Awards Ceremony and presented with bronze medallions to be worn during commencement activities. Such a distinction, in addition to GPA, will clearly attest to a student's academic excellence.

#### **IV. Collaboration and Coordination**

- A. During the period of this MOU, MDC will:
- Include a link to this MOU on the MDC website.
  - Facilitate the distribution of information about this MOU to MDC students.
  - Provide MU contact information to MDC students interested in transferring to MU.
- B. During the period of this MOU, MU will:
- Agree to discuss (email, phone, in person) the Honors program requirements and benefits with interested MDC students.
  - The agreement and relevant transfer course equivalencies will be reviewed every three years by MU and MDC. Each institution will designate an individual to monitor this agreement and to coordinate meetings designed to maintain inter-institutional articulation.
  - Honors curriculum transfer pathway may be amended by mutual agreement between MU and MDC without need to restate this entire MOU. Honors curriculum pathway amendments become effective not sooner than one year after mutual agreement to revise the curriculum pathway is reached.
  - MU agrees to provide MDC reports of enrolled MDC transfer students, their majors and academic performance when 10 or more are enrolled in any given year. MDC agrees to use the transfer data to improve student preparation for transfer and to report to MU its intended improvements.

#### **V. Term, Termination, and Other Provisions**

- A. This MOU is made effective on the date that both parties have fully executed the MOU. The term of this agreement shall be for three (3) years.
- B. Either institution may terminate this MOU by notifying the other no less than one academic year before the intended date of termination. No further admissions from MDC into MU's Honors Program will be made under this MOU after such notice is given. MDC students admitted to MU prior to this termination notice, however, will still be allowed to apply to MU's Honors Program under the MOU.
- C. Any modification to this MOU must be made in writing and signed by both parties.

This MOU between the District Board of Trustees of Miami Dade College, Florida and Marymount University's Honors Program was executed by the duly authorized representatives of the Parties on this 19<sup>th</sup> day of August, 2019.