



**MTD ASTRA Points Request**  
 For In-Load / Overload / Banked / Release Points

Please print the following information:

Semester: \_\_\_\_\_

Faculty First Name: \_\_\_\_\_

MDC#: \_\_\_\_\_

Faculty Last Name: \_\_\_\_\_

**IN LOAD - Full-time Faculty Only**

Course Abbrev. (i.e. MVV 1001)	Reference Number	Qual Assigned	Course Title	Large Class Y or N	Enrollment	Enrollment Verified (Office use only)	Points Assigned
<b>Total In-Load Points</b>							

**OVER LOAD - Full-time Faculty Only**

Course Abbrev. (i.e. MVV 1001)	Reference Number	Qual Assigned	Course Title	Large Class Y or N	Enrollment	Enrollment Verified (Office use only)	Points Assigned	Pay / Bank / Split	
								Pay	Bank
<b>Total Over Load Points</b>									

Faculty Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Chair Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_