How to Schedule an Appointment with an Advisor

1. Select Advising as the purpose for your appointment
2. Which Advising team to select:
    - Select Advising – First Available Advisor – to see the first available advisor at your campus.
    - Select Advising – My Assigned Advisor – to see your assigned advisor.
3. Select the Reason for your appointment
4. Select the Campus Location in which you want to meet with an advisor.
5. Select the specific advisor you want to meet with or leave this blank to meet with any advisor.
6. Select the date and time for your appointment.
7. Include any special notes you want the advisor to know ahead of time, confirm your cell phone number is correct.
8. Click submit to confirm your appointment.