

# MANUAL OF POLICY

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**POLICY NUMBER:** I-31 **PAGE** 1 of 1

**POLICY TITLE:** State Employee Tuition Waiver Program


**LEGAL AUTHORITY:** FLORIDA STATUTE 1009.265

**DATE OF LAST REVIEW:** 6/21/200, 6/19/2007, 7/21/2009, 7/19/2011 and 7/16/2013

**DATE OF BOARD ACTION:** 1/21/2003, 7/21/2009 and 7/19/2011

This policy is adopted to define the term “space available basis” for implementation of the State Employee Tuition Waiver Program as set forth in Section 1009.265, Florida Statutes.

Effective Spring Term 2003, “space available basis” as it relates to the State Employee Tuition Waiver Program shall be defined as the period from the day classes begin through the last day of the 100 percent refund period for the relevant session, for a maximum six credit hours per term.

	7/16/13
<b>CHAIRMAN</b>	<b>DATE</b>