

MANUAL OF POLICY

POLICY NUMBER: I-44

PAGE 1 of 1

POLICY TITLE: Tobacco and Smoke-Free College

LEGAL AUTHORITY: FLORIDA STATUTES 1001.64 AND 386.201, 386.204, 386.205, 386.209 AND 386.212

DATE OF LAST REVIEW: 6/21/2005, 6/19/2007, 7/21/2009, 7/19/2011 and 7/16/2013


DATE OF BOARD ACTION: 9/24/1985, 11/24/1992, 9/21/1999, 7/19/2001, 6/19/2007, 7/21/2009, 4/19/2011 and 7/16/2013

1. Smoking and/or the use of any tobacco and electronic cigarette is prohibited in all College facilities, without exception, including but not limited to, all buildings and portions of buildings owned or leased by the College, including, without limitation, atria, entry ways and enclosed hallways within buildings. Outdoor areas include, but are not limited to, parking lots, grounds, rooftops, plazas, courtyards, entrance and exit ways, and any other areas of the college campus.
2. The responsibility for the enforcement and communication of this policy rests with all members of the college community. Visitors, contractors, and other individuals on campus who are in violation of the policy should be reminded of the policy and asked to comply by ceasing smoking and discarding the tobacco product.

Any employees and students violating the policy should be reminded of the policy and asked to comply.

If a student refuses to comply with the policy, the Dean of Students Office shall be contacted. That office will follow up with the student regarding the policy and available resources.

If an instructional and/or non-instructional employee refuses to comply with the policy, the immediate supervisor shall be notified. The immediate supervisor will follow up with the employee to remind him/her about the policy and available resources. Continuing violations may also result in appropriate disciplinary action up to and including dismissal in accordance with the college's disciplinary process.

	7/16/13
CHAIRMAN	DATE