

MANUAL OF POLICY

POLICY NUMBER:	X-2	Page 1 of 2
POLICY TITLE:	Charter Contract Timeline, Negotiation and Amendments	
LEGAL AUTHORITY:	FLORIDA STATUTES 1002.33 STATE BOARD OF EDUCATION RULES 6A-6.0790 AND 6A-6.0786, FLORIDA ADMINISTRATIVE CODE	
DATE OF LAST REVIEW:	7/21/2026	
DATE OF BOARD ACTION:	7/21/2026	

1. The purpose and scope of this policy is to govern Miami Dade College (MDC)'s responsibilities to negotiate and execute charter contracts, as well as process amendments.

2. Once MDC approves a charter application, the applicant will transition to contract negotiations. FCI staff shall lead and coordinate charter negotiations, with MDC retaining final approval.

3. Charter Contract Timeline. FCI shall follow all statutory timelines for charter contract negotiations. At the conclusion of the negotiation process, FCI shall provide a recommended charter contract for consideration by the MDC Board of Trustees.

4. Amendments (following execution by all parties of the charter contract):

a. MDC recognizes three types of authorized changes:

(1) Technical Amendments: these are clerical or non-substantive corrections such as name corrections, address updates, cross-reference fixes and scrivener's errors.

(2) Substantive Amendments: these are changes that require analysis but not rising to the level of a material changes, such as changes in board membership, identification of relatives at the school, policy updates, adjustments, and facility updates (non-relocation). Substantive amendments include the flexibilities permitted for high-performing charter schools/systems by Section 1002.331(2), Florida Statutes.

(3) Material Amendments: these are changes that materially alter the school's model, such as length of term, grade expansion or contraction, changes in mission or

educational program, management company change, significant shifts in governance structure, and relocation. Materiality shall be determined by the Executive Director of the FCI.

b. Technical and substantive amendments may be submitted at any time and approved administratively by FCI. Material amendments require the approval of the MDC Board of Trustees.

5. Procedures. The Executive Director of the FCI is responsible for and authorized to adopt procedures necessary for implementing this policy.

 July 21, 2026
CHAIRMAN DATE