

# MANUAL OF POLICY

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**POLICY NUMBER:** III-4

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**POLICY TITLE:** Employee Bond

**LEGAL AUTHORITY:** FLORIDA STATUTES 255.05 AND 1010.07

**DATE OF LAST REVIEW:** 6/21/2005, 6/19/2007, 7/21/2009, 7/19/2011 and 7/16/2013

**DATE OF BOARD ACTION:** 7/1/1968, 5/11/1977, 9/21/1999, 9/16/2003 and 7/19/2011

All College officials and employees who are responsible in any manner for handling, expending, or authorizing the expenditure of College funds or property will be adequately bonded or insured to protect the District Board of Trustees and the funds involved at all times.

	7/16/13
<b>CHAIRMAN</b>	<b>DATE</b>