

# MANUAL OF PROCEDURE

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**PROCEDURE NUMBER:** 1285 **PAGE** 1 of 2

**PROCEDURE TITLE:** Honorary Degrees

**STATUTORY REFERENCE:** FLORIDA STATUTE 1001.65

**BASED ON POLICY:** I-1 Administration and Organization of Miami Dade College  
Policy Manual Approval

**EFFECTIVE DATE:** August 5, 2004

**LAST REVISION DATE:** October 8, 2004

**LAST REVIEW DATE:** October 8, 2004; November 1, 2023

## **I. PURPOSE**

Student success at Miami Dade College, along with the institution's ability to fulfill both its mission and vision statements, is strengthened by the contributions and exemplary professional and civic accomplishments of individuals of significant merit. In order to recognize these individuals for the positive impact their contributions and accomplishments have on the Academy of Miami Dade College, the College President shall utilize the statutory authority granted to the position and may confer upon such individuals an Honorary Degree.

## **II. PROCEDURE**

Consistent with the degree-granting authority given to the College by Statute, Honorary Degrees may be awarded by the College President.

The Honorary Degree will usually be conferred at the annual graduation exercises. However, there may be other official College functions throughout the year during which the College President believes it appropriate to confer such a degree.


Individuals receiving an Honorary Degree will be selected through the following process:

The College President will request suggestions from College personnel of individuals to be considered to receive an Honorary Degree. The President may request supporting information regarding each nominee, as appropriate.

The College President will review the nominations and finalize the Honorary Degree list. Each individual selected will receive an invitation to the appropriate award ceremony.

The name(s) of a nominee(s) not selected to receive the Honorary Degree at a graduation exercise may be retained by the College President to be considered for an Honorary Degree at a later date.

The Office of the College President and the College Archivist shall maintain a listing of all individuals who have received an Honorary Degree from Miami Dade College.

	11/01/2023
<b>PRESIDENT</b>	<b>DATE</b>