

MANUAL OF PROCEDURE

PROCEDURE NUMBER: 3141

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PROCEDURE TITLE: Expenditure of Student Activity and Service Fees

STATUTORY REFERENCE: FLORIDA STATUTE 1009.23(7)
STATE BOARD OF EDUCATION RULE 6A-14.057

BASED ON POLICY: III-1 College Business Affairs

EFFECTIVE DATE: March 26, 1976

LAST REVISION DATE: November 8, 2005


LAST REVIEW DATE: November 8, 2005

I. PURPOSE

To establish guidelines for the expenditures of Student Activity and Service fees.

II. PROCEDURE

- A. Expenditures from student activity and service fees are to be in accordance with a budget prepared jointly by students and college staff and approved by the District President.
- B. The budget committee tasked to develop the college wide spending plan for student activity and service fees are to consist of a Campus President, a Campus Student Dean, a Campus Student Life Director, the Vice Provost of Business Affairs and Campus Student Government Association Presidents.
- C. The College wide budget is to be apportioned to the campuses where the Dean of Students along with the campus Student Government Association approves the expenditure plan for students clubs and other activities.

	11/8/05
PRESIDENT	DATE