MANUAL OF PROCEDURE

PROCEDURE NUMBER: 8045 PAGE 1 of 1

PROCEDURE TITLE: Record of Credit Earned by Examination

STATUTORY FLORIDA STATUTES 1001.03 AND 6A-10.024

REFERENCE:

BASED ON POLICY: VIII-30 Placement Testing

EFFECTIVE DATE: September 15, 1969

LAST REVISION DATE: November 8, 2005, March 11, 2024

LAST REVIEW DATE: November 8, 2005, April 16, 2024

I. PURPOSE

To provide a process of the recording of credits earned by examination on the student's permanent record.

II. PROCEDURE

A. Standardized Credit-by-Exams (CLEP, DANTES, AP, etc.) are processed using the minimum scores, credits, and guidelines by the State of Florida's Articulation Coordinating Committee (ACC).

B. Institutional credit-by-exams are recorded in the College's record keeping system by the academic department, as illustrated in Technical Manual of Procedure 1100:407201 – Obtaining and Recording Credit Earned by Institutional Credit-By-Exam.

04/16/2024

PRESIDENT DATE