

Foreign Transcripts Checklist

Foreign High School Requirements

<p>Foreign High School (Country is <i>part of the Hague Convention</i>)</p>	<ul style="list-style-type: none"> ▪ Official Diploma ▪ Official Apostille OR general NACES Evaluation Report (Report must state equivalency to U.S. high school graduation) ▪ ATA Certified English translation required for documents not issued in English (Exceptions may apply).
<p>Foreign High School (Country is <i>not part of the Hague Convention</i>)</p>	<ul style="list-style-type: none"> ▪ Official Diploma ▪ ATA Certified English translation required for documents not issued in English (Exceptions may apply).
<p>Foreign High School (Country is <i>part of the Islands or African</i>)</p>	<ul style="list-style-type: none"> ▪ Official GCSE, CXC, OR West African Examinations ▪ Minimum of 5 Academic Subjects. Only one of the subjects may be an elective.

Foreign University Requirements

<p>Foreign University (Degree Earned)</p>	<ul style="list-style-type: none"> ▪ Official Diploma ▪ Official Transcripts ▪ Course by course evaluation from a NACES member. ▪ Certified English translation (required to prepare the evaluation report).
<p>Foreign University (<u>No Degree Earned</u>)</p>	<ul style="list-style-type: none"> ▪ Official Transcripts ▪ ATA Certified English translation required for documents not issued in English ▪ Apostille OR Course-by-course evaluation report from a NACES member.

- All documents must have ***at least*** one matching last name. If last name does not match, a legal document to support the name change will be required
- All documents must be official and original. Copies are unofficial and will not be accepted.
- All documents are subject to verification by the Foreign Transcripts Analyst and Miami Dade College Evaluators. Students will be contacted should further information is required.
- **Miami Dade College reserves the right to request a foreign credential evaluation report from a NACES member.**
- **Staff must make copies of all parts of the documents and must only stamp the copies of official documents. (Not evaluation reports or translations).**

Helpful Links:

ATANet.org

NACES.org

www.nationalapostille.com