

BUSINESS OPERATIONS HUMAN RESOURCES

The Business Operations College Credit Certificate program is the second in a series of three College Credit Certificate programs designed to prepare students for employment and advancement in the following areas: accounting/budgeting, business/ management, customer service, finance, human resources, international business, marketing, nonprofit, real estate, retail and small business. There is only one College Credit Certificate in Business Operations. Students may select one of the 7 options, but the certificate is awarded only once.

Course	Description	Class #	Start Date	End Date	Time / Day
MAR-2101	Social Media Marketing	8745	8/23/2021	10/15/2021	5:40 PM - 8:10 PM Monday
MAN-2021	Principles Of Management	9035	8/23/2021	10/15/2021	5:40 PM - 8:10 PM Thursday
MNA-1345	Effective Supervision	12825	10/25/2021	12/17/2021	5:40 PM - 8:10 PM Tuesday
GEB-1011	Principles Of Business	9165	10/25/2021	12/17/2021	5:40 PM - 8:10 PM Tuesday



18 Credits



8 Months

For more information

Scan this QR Code:



Connect with us one-on-one on the phone, via web conference, or in person, visit: <https://tinyurl.com/AcademicAffairsapp>

For more information, please call 305.237.8938 or westacademics@mdc.edu