

MySpam

Logon to MySpam

MySpam blocks suspected spam before it reaches your Inbox.

You can view the email that has been blocked and retrieve messages if necessary. "Junk" mail is held in your **MySpam** junk box for 7 days. To view your junk mail, go to:
<http://myspam.mdc.edu>

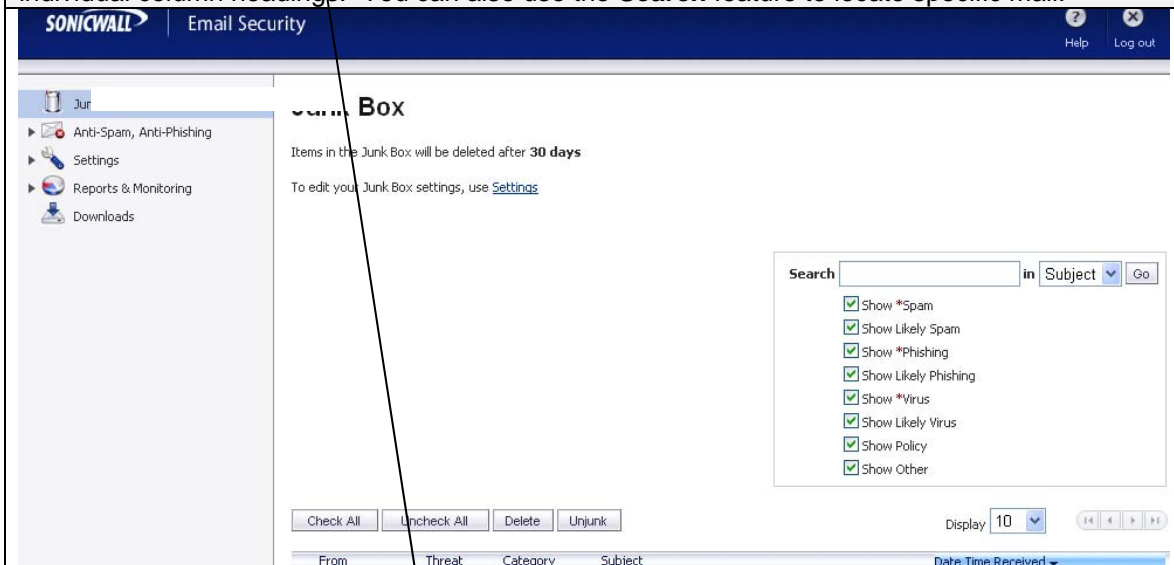
Enter your User Name and password. *

* use the same user name and password that you use to logon to your computer at MDC.



Below is the **Junk Box** window. From this window you can view messages and **unjunk** (return them to your regular Outlook mailbox) them if necessary.

You can sort by **From**, **Threat**, **Category**, **Subject** and **Date/Time Received** by clicking on the individual column headings. You can also use the **Search** feature to locate specific mail.



“Unjunking” Messages

Sometimes legitimate messages are blocked from your Inbox and end up in your MySpam Junk Box. You can “unjunk” messages and send them back to your email Inbox.

Select the message or messages you want to Unjunk by clicking the check box to the left of the message then click the Unjunk button. This will send the email back to your Outlook

Junk Box
Items in the Junk Box will be deleted after 30 days

To edit your Junk Box settings, use [Settings](#)

Search in **Subject**

Show *Spam
 Show Likely Spam
 Show *Fraud
 Show Likely Fraud
 Show *Virus
 Show Likely Virus
 Show Policy
 Show Other

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From	Threat	Category	Subject	Date Time Received
<input type="checkbox"/> ccms@webcoreditreport...	Spam	spf_ne...	Check Your 3 Bureau Credit Report Today!	06/07/2005 07:45 AM
<input type="checkbox"/> msmuaagkbfndng@yahoo.com	*Spam		ref121	06/06/2005 09:35 PM
<input type="checkbox"/> support_ref_287854181...	*Spam		Charter One Bank: Please Validate Your Account	06/02/2005 11:28 PM
<input type="checkbox"/> monarch_migration_new...	*Spam		Monarch Butterfly Migration Alert Please plant...	06/02/2005 08:39 PM
<input type="checkbox"/> DeliciousDelivery-292...	Spam		Take our Customer Service Survey	06/02/2005 01:46 PM
<input type="checkbox"/> enewsletter1@ruceci.com	Spam		Save \$50 on training, but hurry ... seats are f...	05/31/2005 02:41 PM
<input type="checkbox"/> moveon-help@rizeci.com	Spam		Tell Us Your Story - Help Defeat Bush's Social ...	05/27/2005 02:39 PM
<input type="checkbox"/> supprefnum64501857@so...	Fraud		Special Announce [Fri, 27 May 2005 13:46:20 -0300]	05/27/2005 11:57 AM
<input type="checkbox"/> UoFP@firstnationmail.com	*Spam		Introducing FlexNet from University of Phoenix...	05/27/2005 08:59 AM
<input type="checkbox"/> david@schoolgiveaways...	Spam		End of school year	05/26/2005 09:47 PM

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Getting Summaries by Email. (Best way to monitor your Spam)

You can also receive periodic Junk Box Summaries by email that can be quickly scanned for legitimate mail. You will be able to unjunk legitimate email directly from the email.

To Set up Summaries

Log on the <http://myspam.mdc.edu>

1. From the main screen, choose Settings/Junk Box Summary
2. From the Junk Box Summary screen, choose Frequency.
3. Summaries will arrive by email.

From the email Summary screen, you can unjunk or view mail.

Junk Box Summary

Adhere to Corporate defaults

Frequency of summaries: **Never**

Time of day to send summary:

Day of week to send summary:

Language of summary email: **English**

Send plain summary (no graphics) Plain st
[\(view plain\)](#)

Send Junk Box Summary to delegates:
 (When chec

Summaries include: All junk
 Only li

SONICWALL Junk Box Summary for biz@example.com

Messages received by your organization in the past 24 hours

8375 Junk

2094 Good

Junk Emails Blocked: 8

The emails listed below have been placed in your personal Junk Box since your last Junk Box Summary and will be deleted after 90 days. To receive any of these messages, click Unjunk. The message will be delivered to your inbox.

From	Subject	Threat
Unjunk View support@ebay.com	Official notice to biz@mailfrontier.com from Ebay Inc.	Phishing
Unjunk View dmcswzzain@hotmail.com	*- YES, Earn a Doctors income wi...	Spam
Unjunk View spammer@corp.net	Win Free Stuff	Spam
Unjunk View jfef@mb12.com	Take Some Viagra, Its Cheap	Spam
Unjunk View sally@getitup.com	Enlarge another body part	Spam
Unjunk View edd@aled.net	Nigerian Prince wants your PIN number	Spam
Unjunk View aber@ls.ua	Mortgage rates that are really just ok	Spam
Unjunk View savenow@yahts.com	95% off of our Yahts	Spam

[Visit Junk Box](#)

Anti-Spam Settings
[Manage Allowed/Blocked lists](#)
[Set Anti-Spam aggressiveness](#)

Spam Management Settings
[Change action to take with spam email](#)
[Change frequency/timing of your Junk Box Summaries](#)
[Delegate control to other people](#)
[See Junk email reports](#)
[Download anti-spam applications](#)

Customizing Anti-Spam Techniques

In addition to Unjunking individual messages, that are caught by the MDC default settings, you can also change your own **Anti-Spam Techniques** and either **Allow** or **Block** messages from individual senders or companies.

To make these changes:

Click the Anti-spam, Anti-Phishing icon from the Main Screen



Allowed or Blocked

People

Use this to add senders to your Allowed and Blocked lists. Some Email addresses are added automatically through a variety of methods. * You can add and remove email addresses manually by clicking the **Add** and **Delete** buttons.

*unjunking a message will automatically add the sender to your Allowed listed

Companies

Use this to add or delete companies, domains, and address sources for companies to your personal Allowed and Blocked lists. If an address is grayed out, you cannot add or delete it.

Mailing Lists can be allowed or blocked by following the same procedures under **Lists**.

For more information on using these Customizing features, see **Help**

Getting Help and more Information

The SonicWall Spam filter software provides more information on some of the other features and extensive reporting available through content-sensitive Help. (located on the top right of the main screen)

Selecting a feature on the left navigation bar and clicking the Help icon will bring up help specifically on that feature.

