MEDICAL CAMPUS SUMMER 2016 COURSE SCHEDULE

Summer Time
LEARN TIME

Classes Available at 8 MDC Locations
Visit our website to see the schedules.

www.mdc.edu/ce
Health Careers ............ 3-4

For more information, please call 305-237-4177 or visit our website at www.mdc.edu/ce/medical.

Look for the online class icon throughout this catalog for our new online classes or visit us at www.mdc.edu/ce.

Can’t find a class you’re looking for?
Visit our expanded online catalog at http://ceonline.mdc.edu

Professional Certification
Exam Preparation 🎓
Designated courses that provide students with the necessary knowledge and skills to prepare for an industry recognized certification exam. Some certification exams may be completed at MDC.

MDC Certificate 🎓
Students receive a Certificate of Completion by Miami Dade College for enrollment in a course or group of courses that provides students with a body of knowledge specific to a focus area. Not tied to an industry certification.

Look for the online class icon throughout this catalog for our new online classes or visit us at www.mdc.edu/ce.

HEALTH CARE COURSES ONLINE

Parenting Gifted Children (16 Hours) - $145
855741 2/2-2/27
Dementia for Family Care Givers (16 Hours) - $149
855742 2/2-2/27
Success with Aging Parents (16 Hours) - $145
855746 2/2-2/27
Students with ASD (Autism Spectrum Disorder)
(16 Hours) - $145
855743 3/2-3/27
Parents Gender in the Classroom (16 Hours) - $145
855740 3/2-2/27
A Parent’s Guide to the IEP (16 Hours) - $145
855739 4/6 – 5/1

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855740 3/2-2/27
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855739 4/6 – 5/1

Miami Dade College reserves the right to cancel classes and/or programs for which there is insufficient enrollment, to close a class when the enrollment limit in that class is reached and to make any schedule changes as necessary, including a change in time, days, credit, location or instructor. In the event of cancellation, the College will notify each registrant by email and/or by telephone and will issue a full refund. Miami Dade College is not responsible for any other related expenses.

Registration: NOW IN PROGRESS

HOLIDAYS:
May 28 - 30 (Sat. - Mon.)
July 2 - 4 (Sat. - Mon.)

WE MAY CANCEL IT BECAUSE WE DIDN’T KNOW YOU PLANNED TO TAKE IT!
Please register early! Great classes with super instructors are often cancelled because too many people wait until the last minute to register.

Test drive selected online classes for free.
Visit www.mdc.edu/ce/testdrive.aspx

The cost of these noncredit classes and programs is not funded by the state of Florida. The fees charged to students cover the cost of instruction.
AMERICAN HEART ASSOCIATION COURSES

PALS COURSES
PALS Provider Recertification Course (8 Hours) - $89
916860 7/17 U 8:00 - 4:30 p.m.
Pediatric Advanced Life Support (PALS)
(16 Hours) - $194
916863 7/16-7/17 SU 8:00 - 4:30 p.m.

ACLS COURSES
ACLS Provider Course (16 Hours) - $173
916886 7/23-7/24 SU 8:30 - 5:00 p.m.
ACLS Provider Retraining Course (8 Hours) - $89
916884 7/24 U 8:30 - 5:00 p.m.

CPR FOR HEALTH CARE PROVIDERS
CPR-BLS for Health Care Providers (6 Hours) - $79
916653 5/20 F 8:00 - 2:30 p.m.
916654 6/17 F 8:00 - 2:30 p.m.
916655 7/15 F 8:00 - 2:30 p.m.
916656 7/30 F 8:00 - 2:30 p.m.
CPR-BLS for Health Care Providers (Recertification)
(4 Hours) - $59
916657 5/14 S 8:30 - 12:30 p.m.
916794 6/03 F 8:30 - 12:30 p.m.
916795 7/01 F 8:30 - 12:30 p.m.
916932 8/06 S 8:30 - 12:30 p.m.

COMMUNITY HEARTSAVER COURSES
Heartsaver CPR AED for the Layperson (4 Hours) - $49
916857 7/10 U 8:30 - 12:30 p.m.
Heartsaver-CPR/First Aid (8 Hours) - $69
916851 6/26 U 8:30 - 4:30 p.m.

PAIN MANAGEMENT IN SPECIAL POPULATIONS:
Children and the Elderly

HOME HEALTH AIDE/CAREGIVER TRAINING
Managing Alzheimer’s and Dementia for the Caregiver
(16 Hours) - $95
916790 6/18-6/26 SU 10:00 - 2:00 p.m.

MANDATORY CONTINUING EDUCATION REQUIREMENTS
Domestic Violence (2 Hours) - $23
916796 6/25 S 12:30 - 2:30 p.m.
HIPAA - Health Insurance Portability and Accountability Act (2 Hours) - $20
916800 6/25 S 12:30 - 2:30 p.m.

HIV/AIDS in the Health Care Environment (4 Hours) - $45
916797 6/11 S 8:15 - 12:15 p.m.
HIV/AIDS Update (1 Hour) - $20
916798 6/11 S 10:15 - 11:15 a.m.
Laws and Rules for Florida Nurses (2 Hours) - $29
916799 7/30 S 8:15 - 10:15 a.m.
Occupational Exposure to Blood Pathogens (OSHA)
(2 Hours) - $29
916848 6/25 S 10:15 - 12:15 p.m.
Preventing Medical Errors (2 Hours) - $35
916849 6/11 S 2:30 - 4:30 p.m.

CONTINUING EDUCATION HEALTH CARE COURSES ONLINE

Alzheimer’s Disease: Mysteries and Possibilities $40
Energy Healing $30
HIV/AIDS Education for Health Care Professionals $23
Medication Errors $30
Pain Management in Special Populations:
Children and the Elderly $40
Surgery, Cancer and HIV $40
The Older Woman $30
Therapeutic Massage and Bodywork
Healing Therapies $43

For a complete list of classes or to register, please visit http://ceonline.mdc.edu.
DENTAL HYGIENISTS COURSES
Local Anesthesia for Dental Hygienists
(60 Hours) - $975
916778 6/01-7/08 MTWRFSU ONLINE
7/15-7/17 FSU 8:00 - 5:00 p.m.

EKG COURSES
12 Lead EKG Interpretation - Basic (12 Hours) - $65
916777 7/23-7/30 S 8:00 - 2:30 p.m.
EKG Technician Certification (75 Hours) - $659
916776 5/26-7/29 RF 5:00 - 8:45 p.m.

HEALTH CAREERS TEST PREPARATION
HESI A2 Exam Review: English (18 Hours) - $92
916784 6/04-6/18 S 8:30 - 3:00 p.m.

CONTRACT TRAINING IN HEALTH CARE
The School of Continuing Education and Professional Development can work with organizations on an individual basis to create high-impact learning experiences that are tailored to the needs of your company. Call us at 305-237-4177 to learn more!

ONLINE HEALTH CARE PROGRAMS
• Medical Coding and Billing + Terminology and EMR - Diploma $798
• Sports Nutrition Certificate $545
• Certified National Pharmaceutical Representative $1,795

MEDICAL BOARDs APPROVAL
CE PROVIDER #50-2330
• Council of Licensed Midwifery
• Board of Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling
• Medical Physicists
• Board of Clinical Laboratory Personnel
• Board of Medicine
• Board of Orthotists and Prosthetists
• Board of Dentistry
• Council of Dietetics and Nutrition
• Board of Massage Therapy
• Board of Nursing
• Board of Occupational Therapy Practice
• Board of Osteopathic Medicine
• Board of Physical Therapy Practice
• Board of Respiratory Care
• Board of Physician Assistants
• Approved by the American Heart Association as a Training Center for all Basic Life Support (BLS), Advanced Cardiovascular Life Support (ACLS) and Pediatric Advanced Cardiovascular Life Support (PALS) Training
• Approved by the Bureau of Radiation Control Radiologic Technology Program
• MRI Principles (30 hrs.) – Approval code 07012462
• MRI Procedures (30 hrs.) – Approval code 07012463

MEDICAL CODER BILLER PROGRAM
• Short-term program
• Courses offered in blended format (both face-to-face and online)
• AHIMA-approved, fully accredited program
• Affordable Tuition
• Financial Aid for those who qualify
• Graduates are eligible for 26 college credits toward the Associate in Science Degree in Health Information Management. This program is offered at Medical Campus.

For more information visit Medical Campus at 950 N.W. 20th St., Room 1115 or call 305-237-4141.

Culinarium
For course descriptions and registration, visit our website: www.mdc.edu/culinarium
For detailed information about classes, call MCI at 305-237-3276.

Registration must be received at least one week in advance. All Culinarium courses will be held at the Miami Culinary Institute at 415 N.E. Second Ave. Please check in at the front desk to be directed to your classroom.

Miami Dade College offers online and face-to-face classes to meet your needs. The online programs are designed for self-motivated students, able to regulate their learning and participation without attending daily classes.
• Administrative Medical Specialist with Medical Billing and Coding $1,995

For a complete list of classes or to register, please visit http://ceonline.mdc.edu.
**HOW TO REGISTER**

- **Using the Web** - Go to www.mdc.edu/ce and follow the instructions.

  **USE THE WEB TO GUARANTEE YOUR SEAT INSTANTLY WITHOUT STANDING IN LINE!**

- **By Fax**
  If you have a valid Visa, MasterCard or AmExp, you may register by fax. Faxed registrations will be processed on a first-come, first-served basis. Register early! The fax numbers are: Hialeah Campus, 305-237-8859; Homestead Campus, 305-237-5060; InterAmerican Campus, 305-237-6117; Kendall Campus, 305-237-0520; MDC-West, 305-237-8983; Medical Campus, 305-237-4078; North Campus, 305-237-1055; Wolfson Campus, 305-237-7541. Please use the registration form on this page.

- **By Mail**
  Complete the registration form on this page and mail it with your check to the campus you will attend:
  - Hialeah Campus: MDC, Continuing Education and Professional Development, 1800 W. 49th St., Suite 200, Hialeah, FL 33012
  - Homestead Campus: MDC, Continuing Education and Professional Development, 500 College Terrace, Homestead, FL 33030
  - InterAmerican Campus: MDC, Continuing Education and Professional Development, 627 S.W. 27th Ave., Miami, FL 33135
  - Kendall Campus: MDC, Continuing Education and Professional Development, 11011 S.W. 104th St., Miami, FL 33176
  - MDC-West: MDC, Continuing Education and Professional Development, 3800 N.W. 115th Ave., Doral, FL 33178
  - Medical Campus: MDC, Continuing Education and Professional Development, 950 N.W. 20th St., Miami, FL 33127
  - North Campus: MDC, Continuing Education and Professional Development, 11380 N.W. 27th Ave., Miami, FL 33167
  - Wolfson Campus: MDC, Continuing Education and Professional Development, 300 N.E. Second Ave., Miami, FL 33132

  Mail-in registrations will be processed on a first-come, first-served basis. Register early!

- **In Person** - You can also register in person at the campus of your choice during office hours.

**BOOKS AND SUPPLIES**

Instructors will discuss materials and textbooks during the first class and these are available at the bookstore on each campus. For short workshops, students should purchase books before the first class.

**NEED A REFUND?**

If your class meets on one or two days, or over a single weekend, you must request a refund no later than the close of business on the day before the course begins. Otherwise, you must request your refund no later than the close of business the day before the second class session. Use the web at www.mdc.edu/ce, call us or come in to the closest Continuing Education and Professional Development office. If we cancel your course for any reason, you will receive a complete refund. Note: If you paid your tuition by credit or debit card, your refund will be processed back to that card if that card is still valid. If you paid by cash or check, your refund may be made through your MDC OneCard account. Go to www.mdc.edu/MDC_OneCard/MiamiDade_whatschangingvb.pdf for more information.

**REGISTER EARLY TO ENSURE YOUR PLACE IN CLASS**

Fees are subject to change without notice. Courses may be cancelled due to insufficient enrollment. Miami Dade College reserves the right to cancel classes and/or programs for which there is insufficient enrollment, to close a class when the enrollment limit in that class is reached and to make any schedule changes as necessary, including a change in time, days, credit, location or instructor. In the event of cancellation, the College will notify each registrant by email and/or by telephone and will issue a full refund. Miami Dade College is not responsible for any other related expenses. Fees for Continuing Education classes are inclusive of the College’s Access Fee.

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**NONCREDIT REGISTRATION FORM**

**FAX, MAIL OR BRING IN PERSON**

**PLEASE TYPE OR PRINT CLEARLY**

<table>
<thead>
<tr>
<th><strong>PERSONAL INFORMATION</strong></th>
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<tbody>
<tr>
<td>Last 4 digits SS#</td>
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<tr>
<td>or MDC Student No.</td>
</tr>
<tr>
<td>Birthdate (mm/dd/yy)</td>
</tr>
<tr>
<td>Last Name</td>
</tr>
<tr>
<td>Street Address</td>
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<th><strong>COURSE SELECTION</strong></th>
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<td>TERM:</td>
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<td>Reference No.</td>
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**TOTAL FEES ENCLOSED $**

**PAYMENT METHOD**

**HOW TO PAY**

- **By Fax** - Fax this form, including credit card information, to your campus using the fax number listed under “How to Register” on the left.
- **By Mail** - Provide your credit card information or enclose a check, payable to Miami Dade College, and mail to your campus using the address listed under “How to Register” on the left.
- **In Person** - Bring your schedule to the Bursar’s Office on any MDC Campus.
- **On the Web** at www.mdc.edu/ce

**TYPE OF CREDIT CARD:**

- VISA
- MASTERCARD
- AMERICAN EXPRESS

**NAME AS IT APPEARS ON CREDIT CARD**

**ACCOUNT NUMBER**

**EXPIRATION DATE**

**TODAY’S DATE**

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**Registration:**

**NOW IN PROGRESS**

**HOLIDAYS:**

May 28 - 30 (Sat. - Mon.); July 2 - 4 (Sat. - Mon.)

**KEY TO CLASS MEETING DAYS**

- M = Mon.
- T = Tues.
- W = Wed.
- R = Thurs.
- F = Fri.
- S = Sat.
- U = Sun.
- M = Lunes
- T = Martes
- W = Miércoles
- R = Jueves
- F = Viernes
- S = Sábado
- U = Domingo
COMMUNITY HEALTH WORKER CERTIFICATE

In this 32-hour program, students will gain and/or enhance their knowledge of the Community Health Worker (CHW) profession as well as prepare for the state certification exam. Training support is provided for all of the following modules which can be taken individually or collectively depending on the student’s professional development needs:

- **Enhancing CHW Service Delivery Through Communication and Education (9 Hours)**
  916783 6/18-6/25 S 8:00 - 12:30 p.m.

- **Foundations of Health for the Community Health Worker (8 Hours)**
  916781 6/18-6/25 S 1:00 - 5:00 p.m.

- **Identifying Client Needs and Resources in a Community Health Setting (4 Hours)**
  916780 7/23 S 8:30 - 12:30 p.m.

- **Professional Responsibilities of the CHW (7 Hours)**
  916782 7/09-7/16 S 8:30 - Noon

- **The Community Health Worker as Advocate (4 Hours)**
  916779 7/09-7/16 S 1:00 - 3:00 p.m.

HEALTH CAREERS TEST PREPARATION

The HESI A2 is a pre-admissions test to evaluate the academic preparation of students entering the nursing program at Miami Dade College. In this course, students will review the areas of reading comprehension, vocabulary and grammar. Scenarios and vocabulary terms provided will focus on the healthcare industry.

- **HESI A2 Exam Review: English (18 Hours) - $92**
  916784 6/04-6/18 S 8:30 - 3:00 p.m.

- **HESI A2 Exam Review: Mathematics (18 Hours) - $92**
  916785 6/21-7/19 TR 5:30 - 7:30 p.m.

- **HESI A2 Exam Review: The Sciences (20 Hours) - $109**
  916786 5/13-6/10 F 9:00 - 1:00 p.m.
  916787 6/20-7/27 W 6:00 - 9:30 p.m.
  8/03 W 6:00 - 8:30 p.m.

MANAGING ALZHEIMER’S AND DEMENTIA FOR THE CAREGIVER

In this course, you, as a caregiver, will learn hands-on strategies to support another individual through the various stages of Alzheimer’s as well as coping techniques for dealing with difficult caregiving situations. If you have a loved one or are caring for someone who has been diagnosed with Alzheimer’s or a related dementia, this course will benefit you.

- **Course fee: $95  Hours: 16**
  916790 6/18-6/26 SU 10:00 - 2:00 p.m.

For more information, please contact the School of Continuing Education, Medical Campus at 305-237-4177